

**Minutes of Equestrian Queensland Board meeting held 15 November, 2016 at 730pm
At Sports House South, Woolloongabba**

Attendance: P Toft, S Austin, N O’Farrell, C Collier, D Finch, K Bickford, C Lok

Apologies:

In attendance: M Helmers, S Duffy

Issue	Decision/Outcome
Welcome, Apologies & Conflict of Interest Register	
	The Board meeting commenced at 7.30pm. No conflicts of interested were tabled.
Approval of minutes	
	<p>MOTION 1 (EQ111501) “That the minutes and summary of the Board Meetings held on 18 October be approved”.</p> <p>MOVED: N O’Farrell SEC D Finch CARRIED</p>
Financials	
EQ & SC October EOM Financials & YTD	<p>Budget commentary was discussed as circulated with trend continuing to outperform forecast expectations. Some additional expenditure to come towards end of the year with replenishment of signage.</p> <p>MOTION 2 (EQ111502) “That the October, 2016 Finance Reports as presented be accepted”.</p> <p>MOVED: C Lok SEC K Bickford CARRIED</p>
2017 Forecast	<p>Review of 2017 balanced budget forecast circulated, including membership fee recommendation (1.4% increase on forecast revenue but targeting specific categories which were lowest in the country) and additional expenditure items provisioned including membership for renewing committee member, club rebate to incentivise proposed recruitment campaign, support to sport committees hosting national events, sponsorship forum and showcase event.</p> <p>MOTION 3 (EQ111503) “That the 2017 budget forecast be approved including the 2017 membership fee recommendation subject to amendment for all renewing sport committee members receiving a membership rebate equivalent to supporter \$145.”</p> <p>MOVED: C Lok SEC K Bickford CARRIED</p>

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CEO Report	
Strategic Priority Progress Update	SA provided an update on the membership recruitment pilot proposal. Interclub challenge tabled as an additional benefit to participant members. High Performance Seminar on 19/11 discussed and KB provided a sponsorship workshop update with save the date for 25/2 circulated to clubs with their renewal.
Communications Trends	Tabled monthly communications trends highlight continued growth in digital reach & engagement with 30% increase on this time last year.
Sport Committee Minutes	Noted on the DQ October minutes that DQ asked for appropriate level of sponsorship equivalent to the level of funds contributed. No actions from the minutes. MOTION 4 (EQ111504) "That the October minutes received from Sport Committees". MOVED: C Lok SEC: D Finch CARRIED
Items for Ratification	
Membership and Horse Registrations and Approvals	Noted that 2016 membership growth expanded to 6.3% on YTD. MOTION 5 (EQ111505) "Membership and horse registrations be accepted for October, 2016". MOVED: N O'Farrell SEC: C Collier CARRIED
Flying minute resolution	Full judiciary report circulated for EQ board endorsement. MOTION 6 (EQ111506) Letter to member was approved, subject to EA CEO confirmation. It was noted at this point that it was important that process was followed. MOVED: C Collier SEC: D Finch CARRIED
Items for Discussion/Noting	
EA Strategic Discussion Paper	The EA joint session noted some preliminary observations which were further discussed. Noted that safety and standards was missing. The Board looked forward to engaging with EA in the detail, and how they were going to activate the agreed strategic objectives particularly including the guiding principles to drive the culture, delineation of responsibilities, timelines and KPI's.

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EQ Sport Committee Forum 25/10- Review	Review of SC forum. Proposed EQ Constitutional changes & improving engagement between riders and officials discussion paper were circulated with feedback required by SC by November 24.
Judiciary Panel	Nil to report.
Hendra Virus Parliamentary Inquiry Recommendations- EQ Response	<p>EQ formal response on Parliamentary Enquiry tabled for discussion. Inquiry recommendations do not have an impact on EQ current position.</p> <p>Noted that there had been no response from industry as yet on the inquiry recommendations.</p> <p>EQ statement included responses to all 11 recommendations. In 2012, EQ's position was adopted by various organisations.</p> <p>EQ would continue to encourage members to make their own individual assessment based on their circumstances and in consultation with their private veterinarian. EQ to some clarity from BQ on their position at the HMBALG meeting.</p> <p>MOTION 7 (EQ111507) "That the paper be accepted in principle to table with QHIA executive for feedback". MOVED: D Finch SEC: C Lok CARRIED</p> <p>NO raised a matter regarding FEI vet accreditation which was deferred.</p>
General Business	
EQ Christmas Party 2/12	Merthyr Bowls Club commencing at 6.30pm.
Jumping Queensland request	<p>Proposal received by Jumping Queensland was agreed to by the Board. In the interests of fairness and accountability, there needed to be time frames and conditions around such requests in 2017.</p> <p>MOTION 8 (EQ111508) MOVED: D Finch SEC: K Bickford CARRIED</p>
Next Meeting	<p>Meeting closed 10.00pm</p> <p>The next scheduled Board meeting to be held on Tuesday 17 January 2017.</p>