Equestrian Australia
2017 EQ Club Affiliate Application Form

This Form becomes a Tax Invoice on payment. Please copy for your records. (Branch ABN 79 598 577 242)

AFFILIATION CATEGORY: CLUB

EA Number	ORGANISATION NAME

PRIMARY CONTACT DETAILS *(required fields)*

LOCATION OF GROUNDS USED BY THE ORGANISATION

POSTAL ADDRESS

SUBURB POST CODE

WEBSITE

Club Contact Name: _____

Phone: _____ Mobile: _____

Email: _____

MEMBERSHIP DETAILS

As part of its function to promote equestrian sport in Queensland, Equestrian Queensland needs accurate statistics on participation levels for various demographic groups. It would be appreciated if you could fill in the statistics below to assist us in this important function:

TOTAL CLUB MEMBERS		*NUMBER OF VOLUNTEERS*		*CLUB ACTIVITY DAYS*	
NUMBER OF EA MEMBERS		*NUMBER OF NON EA MEMBERS*			
JOINT CLUB/PARTICIPANT DAYS		*COMPETITIVE DAYS*			

Name of your Local Government: _____

(This information is to enable us to direct you to funding opportunities that may be in your area)

When is your AGM: _____

PRIMARY CLUB ACTIVITIES: AREA OF INTEREST & ACTIVITY DETAILS *(required fields)* *(select all that apply & rank them by number)*

This information will help us to explore options of club development and co-ordinate with our committees to provide further services to our affiliates.

☐ Dressage	☐ Vaulting	☐ Reining	☐ EA Education Programs	☐ Agistment
☐ Jumping	☐ Show Horse	☐ Endurance	☐ Fundraising	☐ Lessons
☐ Eventing	☐ Driving	☐ Para-Equestrian	☐ Trail/Social Rides	☐ Events

Other: _____

AFFILIATION REQUIREMENTS

Along with this form, copies of the below **must** be provided as part of the affiliation application; *(please tick)*

All documents supplied electronically to be emailed to: admin@equestrianqld.com.au

Compulsory for all Affiliates	Recommended for all Affiliates
☐ **CLUB CONSTITUTION**	☐ **BIOSECURITY POLICY & PLANS**
☐ **LIST OF CURRENT CLUB COMMITTEE MEMBERS**	☐ **BLUE CARDS FOR ALL COMMITTEE MEMBERS**
☐ **EVIDENCE OF CURRENT INCORPORATION**	☐ **RISK MANAGEMENT POLICY & PLAN**
☐ **PROOF OF CURRENT INSURANCE (Compulsory for all affiliates. Please advise if insurance is held through EA/Gow Gates club insurance scheme)**	☐ **LIST OF SHOW DATE/S FOR 2017**

AFFILIATIONS WILL NOT BE FINALISED UNTIL ALL PAPERWORK HAS BEEN RECEIVED AND ACCEPTED BY THE EA STATE BRANCH OFFICE.

All clubs/shows holding official classes must first submit their show dates to the specific discipline committee. Then supply EQ with a copy of show dates.

PAYMENT DETAILS

2017 Affiliation Fees: *(see table below)*

Club	Groups, Clubs	$270.00

DISCOUNT AVAILABLE TO CLUBS ONLY IF PAID BY 31 DECEMBER 2016.

(INCLUDES GST)	2017 Fee	-10%	-15%	-25%
Club	$270	$243	$229.50	$202.50

CLUB DISCOUNT (Available to Affiliates that renew before 31/12/16)

EQ Club Affiliates are eligible to receive a discount of up to 25% off the EQ Affiliate fee. (Please tick)

Random checks will be completed throughout the year to ensure you are complying. You must meet the following criteria to qualify:

YOU MUST MEET ALL OF THE FOLLOWING CRITERIA TO RECEIVE A 10% DISCOUNT OFF YOUR RENEWAL FEE		
1	Our club has an up to date risk management policy and biosecurity plan and ensures it is implemented	
2	Blue cards are held by all members of the club committee (unless not required by current legislation)	
3	At least one member of the club committee has attended a biosecurity workshop/webinar in the last year	
4	Our club will send all official/participant competition entry checks and official results to the EQ office	

IN ADDITION TO THE ABOVE CRITERIA, SELECT ANY 6 OF THE FOLLOWING CRITERIA TO RECEIVE A 15% OFF YOUR RENEWAL FEE		
1	Our club uses only EA NCAS accredited coaches for our training days	
2	50% of participants competing at our club/events are EQ members	
3	At least 50% of our events are open to EQ members as participant or official competitions	
4	At least 2 members of the committee have completed the following 'Play By The Rules' online courses: Child Protection; Complaints Handling, Harassment & Discrimination	
5	At least 2 members of the committee have completed the following 'Play By The Rules' online courses: Member Protection Information Officer	
6	At least 1 member of the committee has attended the Member Protection Information Officer workshop	
7	Our club has held at least 1 EQ education forum/seminar in the last year (i.e. course designers clinic, jump judges clinic, dressage education seminar)	
8	At least 2 members of our club committee have watched a minimum of 2 Equestrian Queensland webinars	
9	Our club has a volunteer reward program in place and/or we have nominated/will nominate a member of our club in the volunteer category for the EQ Annual Awards	
10	Our club has completed the ASC Club Health Check	

IF YOUR CLUB HAS QUALIFIED FOR THE 15% DISCOUNT OFF YOUR RENEWAL FEE, YOU ARE ELIGIBLE TO RECEIVE A FURTHER 10% DISCOUNT IF YOU MEET THE FOLLOWING CRITERIA		
1	100% of participants competing at our club/events are EQ members	

Further information about the above criteria, including links to any webinars and courses are available on the club pages of the website: http://www.qld.equestrian.org.au/content/club-discount-scheme

We hereby apply for Affiliate membership of the Equestrian Australia (EA), Equestrian Queensland Inc. (EQ) and agree to be bound by the Rules and Regulations of FEI, the EA, Equestrian Queensland and all decisions of the Board of Equestrian Queensland.

Signature: _____ Date: _____/_____/_____

Return EQ, PO Box 1358, Coorparoo DC, 4151 or Fax to 07 3891 3088
or email admin@equestrianqld.com.au

Please make cheque/money order payable to 'Equestrian Qld'. Faxed applications will not be accepted without credit card details. Applications must be followed with all additional documentation requested, before it will be processed.

Payment Details: {PLEASE NOTE: IF PAYING BY CARD AN ADDITIONAL 1.5 % BANK CHARGE WILL APPLY}

PLEASE FILL IN FOR PAYMENT BY CREDIT CARD									Signature_____							
TYPE OF CARD	☐VISA		☐Mastercard		☐Bankcard			☐Amex					**EXPIRY DATE**		/	
NAME ON CARD:																
CARD NUMBER:																

All information contained in this document will be dealt with in accordance with the EQ Privacy Policy.
This Policy may be viewed at http://www.qld.equestrian.org.au/content/policies-and-laws