

**PROGRAM 2: For Individual Coaches & Officials Upgrades**

Submission of the attached application form indicates acceptance of the program terms and conditions outlined below.

**1. ABOUT THE PROGRAM**

The Equestrian Queensland Sport Development Funding Program for currently accredited Coaches and Officials is aimed at increasing the standard of excellence in this area by providing funds directly to the individual to assist with travel expenses associated with attending EA/FEI nationally and internationally recognised Coach/Official upgrade or refresher courses within the sport. Applications will be based on merit and must be endorsed by the relevant EQ Sports Sub-Committee Chair or Secretary.

**1.1 AIM**

The aim of the Equestrian Queensland Sport Development Funding Program for Coaches and Officials is to assist **eligible** EA Coaches and EA Officials to attend EA/FEI endorsed upgrade or refresher courses in their relevant discipline.

**Please note: Affiliate Clubs and EQ Sports Committees are not eligible for this funding.**

**2. TERMS & CONDITIONS**

To be eligible for funding under this program all applicants must meet the following criteria:

- Be a current member of Equestrian Queensland
- Hold a current EA Coaching/Officiating accreditation
- Applicants must be attending an endorsed EA/FEI course specific to Officiating or Coaching upgrades/refreshers
- The application must be endorsed by the Chair (or Secretary) of the relevant Sports Discipline committee
- Event/Course must be held between 1 January and 1 December 2018 and hold EA/FEI endorsement

**2.1 How do I apply?**

The following steps apply to **all** applications for funding:

1. Ensure you are a current financial Equestrian Queensland member
2. Indicate the course type, date and venue
3. Gain endorsement from the relevant EQ Sports Sub-Committee
4. Complete the application form and supply the requested supporting documentation as listed below in section 3.2

**3. OBJECTIVES**

This funding is to assist in the direct development of Coaches and Officials in the following way:

1. Upgrading or refreshing of EA Officials at National and International EA/FEI courses
2. Upgrading or refreshing of EA Coaches at National and International EA/FEI courses

**PROGRAM 2: For Individual Coaches & Officials Upgrades****3.1 How much funding am I eligible to receive?**

All applications are based on merit and must be supported/endorsed by the relevant EQ Sports Committee. Funding is limited to a **maximum of \$250 per application**. Applicants are eligible for funding more than once, however secondary applications will be held in the EQ office and assessed at the end of November 2018.

**Please note: under this program, stationary, gifts, alcohol and telephone calls are NOT covered and as such will not be reimbursed as part of this funding program.**

**3.2 What am I required to submit?**

The following supporting documentation must be submitted to Equestrian Queensland with each funding application.

- A completed application form
- Course details and associated costs

If your application for funding is approved you are eligible to receive 100% of the approved amount after the date of the clinic/seminar/upgrade course upon the receipt of;

- Evidence of expenditure
- Applicants direct deposit bank details

**3.3 I have already received funding in 2018, can I apply again?**

Priority is given to applicants who have not previously received funding in 2018. Individuals who have previously received funding in 2018 will have their application/s held by the EQ office until the end of November 2018, after which secondary applications will be considered on merit should sufficient funds remain.