

Equestrian Queensland Sport Development Funding Program
PROGRAM 1: Open to affiliated clubs and EQ Sport Committees
2019 – Criteria

The Equestrian Queensland Sport Development Funding program offers \$30,000 in 2019 to affiliated clubs and Equestrian Queensland Sport Committees to support development and growth in Dressage, Eventing and Jumping.

ELIGIBILITY

To be eligible for funding under this program you must meet the following criteria:

- be a current club affiliate of Equestrian Queensland or an Equestrian Queensland Sport Committee
- operate as a not-for-profit organisation
- have a philosophy that aims to develop and grow membership through increased participation in equestrian sport
- use EA current and registered coaches, officials and/or EA nationally recognised qualified professionals.

Clinics or workshops are open equally to both EQ and club members. However, where subsidised fees are offered for these clinics or workshops, it is expected that clubs will offer EQ members larger subsidies than non-EQ members.

APPLYING FOR SPORT DEVELOPMENT FUNDING

How to apply

1. Ensure your club or Sport Committee and proposed clinic or workshop meets the eligibility criteria outlined above.
2. Complete the [online application form](#), answering the following questions:
 - What is the venue and date of the proposed clinic or workshop?
 - Who will conduct it?
 - What is the primary purpose or objective?
 - What is the anticipated number of participants?
 - What proportion of your club's members are EQ members?
 - What is the provisional budget, including income and expenses?
 - How will the clinic or workshop benefit members?
 - How will you collect feedback from participants about the success or other of the clinic or workshop?

How much funding can my club/sub-committee receive?

The maximum grant available is \$1000 per workshop or clinic, based on the following EQ membership thresholds for riding members of your club:

- EA registered premium clubs* will be eligible for a maximum grant of \$1000.
- Clubs with 95 to 100 per cent of EQ members will be eligible for a maximum grant of \$900.
- Clubs with 75 to 94 per cent of EQ members will be eligible for a maximum grant of \$750.
- Clubs with 50 to 74 per cent of EQ members will be eligible for a maximum grant of \$500.
- Clubs with 25 to 49 per cent of EQ members will be eligible for a maximum grant of \$250.

*A premium club must be listed with EA and is defined as:

- all participants riding at your event/club are EA members
- the club uses only EA Accredited coaches

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- the club has an up-to-date risk management policy and plan based on EA requirements and ensures it is implemented.

There is no limit to the number of applications a club or Sport Committee may submit, however you should specify your order of priority in the application.

Important dates

Round 1 Open to activities conducted between 1 January and 30 June 2019.
Applications open 10 December 2018.
Applications close COB 15 February 2019.

If funding is approved all follow-up paper work and invoices are due one month after the date of the clinic or workshop or by 9 July (whichever is sooner). Failure to do so will result in any unpaid money being **forfeited**.

Round 2 Open to activities conducted between 1 July and 5 December 2019.
Applications open 12 June 2019.
Application close COB 24 July 2019.

If funding is approved all follow up paper work and invoices are due one month after the date of the clinic/workshop or by 5 December 2019 (whichever is sooner). Failure to do so will result in any unpaid monies being forfeited.

Please note that late applications will be accepted providing there is sufficient funding remaining. Priority of funding will be given to those received before the closing date for each round of funding. Mileage, stationary, gifts, alcohol and telephone calls are not covered and as such will not be reimbursed as part of this funding program.

How is my application assessed?

To be eligible for consideration your club or Sport Committee must meet all the criteria and represent one of the disciplines of Jumping, Dressage or Eventing. We recommend that clubs advise the relevant EQ Sport Committee of their application.

Any funding left over from Round 1 will be added to the Round 2 funding pool.

All affiliated clubs will be notified in writing about the outcome of their application.

Equestrian Queensland reserves the right to determine priorities for the allocation of funding, taking account of:

- the quality of the information provided
- the total funds available in the program
- the proactive nature of your club to equestrian participation and development.

What is required from my club/Sport Committee?

You must ensure that all sections of the online application are completed. The EQ office will contact you if further information is required to assess your application.

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If your application for funding is approved you are eligible to receive up to 100 per cent of the approved amount after the date of the clinic or workshop, upon the receipt of:

- an invoice addressed to Equestrian Queensland (to include club ABN, payment details, date of clinic and name of coach/official)
- completed attendees list (listing participants' full names and EQ membership status)
- final budget showing both the income and expense lines
- copy of acknowledgement of EQ funding (see below)

Equestrian Queensland reserves the right to review final allocation of funding following receipt of final documentation where the information supplied differs greatly to the original application or where the terms and conditions of funding have not been met.

Acknowledgement

EQ will provide an advertisement for inclusion in the club newsletter, website and social media.

All material such as flyers, posters, social media posts promoting the clinic or workshop is required to include the following acknowledgement:

“This clinic (workshop) is partially funded through the Equestrian Queensland Sport Development Program for 2019.”

Other EQ funding available to regional clubs and members

Clubs are also eligible to apply for funding under our statewide and discipline-specific programs including:

The **Equestrian Queensland Sport Development Funding Regional Events Judge Assistance program** which offers up to \$200 per application 2019 to affiliated clubs and Equestrian Queensland Sport Committees to support development in Dressage, Eventing and Jumping.

The **Equestrian Queensland Safety and equipment subsidy for regional clubs** which offers \$10,000 to affiliated regional clubs to help improve safety and standards.

As part of our ongoing commitment to increasing the standard of excellence in the sport, Equestrian Queensland provides funding for **accredited coaches and officials** toward the cost of attending EA/FEI nationally and internationally recognised upgrade or refresher courses. Applications must be endorsed by the relevant EQ Sport Committee.

Through the **International Competition and Development Funding Program** funding is provided toward the cost of travel and/or accommodation for foreign technical officials (such as judges, technical delegates, course designers and stewards) to attend Queensland FEI events, especially if they run clinics for the education of officials. There is also funding available through this program for new national events or showcase events. Applications must be endorsed by the relevant EQ Sport Committee.

All funding criteria and applications can be found on the [Grants page](#) of the Equestrian Queensland website.

For further information contact clubs@equestrianqld.com.au or (07) 3891 6611

Equestrian Queensland Sport Development Funding Application
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