



Summary of the Minutes of Equestrian Queensland Board meeting held 16 August, 2016 at 630pm At Sports House South, Woolloongabba

Attendance: D Finch, C Lok, S Austin, C Collier and K Bickford

Apologies: N O'Farrell, P Toft

In attendance: M Helmers, S Duffy

Issue	Decision/Outcome
Welcome, Apologies & Conflict of Interest Register	
	The Board meeting commenced at 6.30pm.
Approval/Confirmation of previous minutes	
	<p>MOTION 1 (EQ081601) "That the minutes of the Board Meetings held on 19 July, 2016 be approved".</p> <p>MOVED: K Bickford SEC S Austin CARRIED</p>
Financials	
EQ & SC July EOM Financials & YTD	<p>Still tracking ahead of projection.</p> <p>MOTION 2 (EQ081602) "That the July, 2016 Finance Reports as presented be accepted".</p> <p>MOVED: C Lok SEC D Finch CARRIED</p>
CEO Report	
Operations Plan – Scoping meeting progress update	<p>All directors have now had their scoping sessions with MH for respective lead strategies. Deliverables populated into templates which were circulated and summarised. Awards categories aligned better with EA and FEI with a clear pathway to National. Board members to include invitation to quiet achievers to accompany them to events.</p> <p>Move forward on planning sponsorship workshop for affiliates in November. Look to run adjacent to high performance camp on 19/11 and include governance/finance (schedule permitting).</p> <p>Overview provided on member benefit think tank with affiliate held prior to board meeting. Opportunity to sell the benefits of the existing membership offering rather than change the package.</p>

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Communications Trends	Tabled monthly communications trends which highlight continued growth in digital reach (15%) and engagement (10%) across a number of platforms. Opportunity to further enhance depth of metrics for continuous improvement.
SRQ Mid-year Activity Report update	Submission of Part A complete as circulated. Despite a potentially more diluted pool from possible new entrants, optimistic to retain existing levels of support, particularly given our strong finance/governance and track record meeting past deliverables.
Items for Ratification	
Sport Committee Minutes	<p>MOTION 3 (EQ081603) "That the July minutes received from Sport Committees and no issues arising".</p> <p>MOVED: K Bickford SEC: C Collier CARRIED</p>
Membership and Horse Registrations and Approvals	<p>Membership comparison circulated showing 4.3% growth on equivalent period in 2015.</p> <p>Noted changes to the processing of dual membership has resulted in significant reduction in uptake.</p> <p>MOTION 4 (EQ081604) "Membership and horse registrations be accepted for July, 2016".</p> <p>MOVED: D Finch SEC: C Collier CARRIED</p>
IT Support & Hardware Proposal	<p>MOTION 5 (EQ081605) "Recommendation provided as it related to hardware upgrades and managed plan accepted"</p> <p>MOVED: D Finch SEC: C Collier CARRIED</p>
EA Privacy Policy Date	Draft EA Privacy Policy provided. Some concerns raised around clauses on disclosure and direct marketing.
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Items for Discussion/Noting	
EA AGM 8/10	EA seeking preference from branches on composition of nominations committee. EQ need a copy of selection criteria/skill set required for new EA board members and what are EA's key strategic priorities.
EQ Constitution Changes	Revisit draft tabled in February/March to next meeting to ensure sufficient notification/consultation to communicate rationale for proposed amendments to members.
Judiciary Panel Updates	A number of complaints being handled, but in the initial stages. EQ Chair has been briefed on status of each. Clarification provided to KB on the current judiciary structure and appointment process.
Outstanding matters from correspondence	Nil to report.
General Business	
AHIC report from QHIA delegate	Minutes from the AHIC meeting circulated. EQ well represented with Peter Toft nominated as QHIA delegate.
Life Members	List of EQ Honorary & Life members tabled. Noted there had been no members appointed since 2010. Consideration given to possible candidates (Olympian & WEG) for induction at 2017 AGM. Confirmation of resolution for existing 2016 sport committee members seeking renewal in 2017 to have fixed cost to be provisioned in 2017 budget forecast.
Parliamentary Inquiry recommendations	Received notification of extension of deadline (October/November) for recommendation.
Leave	S Duffy and C Lok on leave from 31 August until 19 September.
Next Meeting	Meeting closed 8.20pm The next scheduled Board meeting to be held on Tuesday 20 September 2016.