



# **Education System for FEI Judges Jumping**

**Effective 1 January 2016**

# 1. Overview

The FEI Education System for Jumping Judges consists of four levels.

FEI Courses for Jumping Judges must follow the syllabus established by the FEI, who also establishes a list of Course Directors. To be recognized by the FEI, a Course must be directed by Course Directors from the FEI list. The FEI also organizes Refresher Seminars for Judges.

The structure of the education system recognises the fact that some National Federations (NFs) do not have their own education system for Judges. Furthermore the education system addresses the issue of language in relation to qualification as Judge at certain levels.

## Level 1

The Level 1 Course was produced as entry level to judging, also for NFs that do not have an FEI approved education system for Judges. The FEI has established a syllabus, specific course material and exams in order to educate beginner Judges. If NFs wish to translate the course material into other language, FEI will provide the relevant documents.

This status permits an FEI Level 1 Judge to act as Judge at international events as laid down in the FEI Jumping Rules (see chapter 3 Diagram of Education System for FEI Judges and chapter 4 Description of the Education System for FEI Judges and Table 1 Qualification Chart for FEI Judges).

NFs that have an FEI approved national education system for Judges Jumping are not obliged to organise Level 1 Courses. Level 1 status and national status are in this case equivalent. A national Judge from an NF with an approved FEI national education system may proceed directly to a Level 2 Course.

All NFs are obliged to present a synopsis of their national education system for Judges to the FEI Director Education and Standards for the purpose of identifying potential candidates and equating their system with the FEI Level 1 education system.

All judges should be able to speak and write English, unless a special request has been submitted to the FEI to allow a course to be run in a specific language other than English (a language of a major region may be accepted by the FEI). In any case, such courses must be conducted by FEI Course Directors.

## Level 2

Judges attending a Level 2 Course must have experience in judging international competitions.

Judges attending a Level 2 Course must be either FEI Level 1 or recommended as National Judge provided equivalency has been agreed between the FEI and the NF. Further requirements are outlined in chapter 4 Description of the Education System for FEI Judges of this document. Recommendation to attend a Level 2 Course may also be made by the FEI Jumping Committee.

This status permits an FEI Level 2 Judge to act as Judge at international events as laid down in the Jumping Rules (see chapter 3 Diagram of Education System for FEI Judges and chapter 4 Description of the Education System for FEI Judges and Table 1 Qualification Chart for FEI Judges).

All Judges should be able to speak and write English, unless a special request has been submitted to the FEI to allow a course to be run in a specific language other than English (a language of a major region may be accepted by the FEI). In any case, such courses must be conducted by FEI Course Directors.

## Level 3

Judges attending a Level 3 Course must be listed as FEI Level 2 Judge for at least two years prior to their application.

In addition, Judges must be able to speak and write English and must present at least three favourable assessments from a Foreign Judge or President of a Ground Jury. A written application



must be presented by the Judge's NF. Recommendation to attend a Level 3 Course may be made by the FEI Jumping Committee.

For further requirements refer to chapter 4, Description of the Education System for FEI Judges.

This status permits an FEI Level 3 Judge to act as Judge at international events as laid down in the Jumping Rules (see chapter 3 Diagram of Education System for FEI Judges and chapter 4 Description of the Education System for FEI Judges and Table 1 Qualification Chart for FEI Judges).

#### **Level 4**

To be eligible for promotion to Level 4 Judge an applicant must be listed as Level 3 Judge for at least four consecutive years and have fulfilled certain requirements (please refer to chapter 4, Description of the Education System for FEI Judges). Recommendation by either NF or the FEI Jumping Committee must be presented to the FEI Director Jumping. Some details relevant to this level are under revision.

This status permits an FEI Level 4 Judge to act as Judge at international events as laid down in the Jumping Rules (see chapter 3 Diagram of Education System for FEI Judges and chapter 4 Description of the Education System for FEI Judges and Table 1 Qualification Chart for FEI Judges).

Level 1, 2, 3 and 4 Judges are listed in the FEI Officials List.

## 2. Terminology & Abbreviations / Nomination Process / Conflict of Interest Policy

### 2.1 Terminology and Abbreviations

#### - **Course Director**

Course Directors are responsible for directing FEI Courses for Promotion and Refresher Seminars. Course Directors are also responsible for updating the existing FEI education material in consultation with the FEI Director Jumping and the FEI Director Education and Standards.

#### - **Qualification Course (QC)**

These are courses at which judges can obtain promotion to Level 1, 2 and 3. The participation in a QC without taking the course examination counts as participation in a RS.

#### - **FEI Jumping Committee**

The Jumping Committee is composed of six members (Chair, Deputy Chair and four other members) with skills and experience in competition, judging, event organisation, training and course designing. The role of the Jumping Committee is to advise FEI Headquarters (HQ) on amendments to the Jumping Rules, management of International Jumping events, appointment, promotion and education of Officials, the development of the Olympic Solidarity programme and any advice requested by FEI HQ.

#### - **Logbook**

A Logbook kept by each Judge contains a list of official FEI activities, such as events at which the Judge has officiated, courses and seminars attended. Entries into the Logbook must be signed by the Foreign Judge and President of Ground Jury and in the case of courses and seminars attended, by the Course Directors. The Logbook format can be found on the FEI website (<http://fei.org/fei/your-role/officials/jumping/forms>).

#### - **Refresher Seminar (RS)**

A seminar for the purpose of updating FEI Judges (Level 1-4). A Refresher Seminar is an education activity without exam.

### 2.2 Nomination Process

Course Directors must send the course results and all related documentation to the FEI Jumping Department within one month of the closing date of the QC. Upon receipt of the course results, the FEI Jumping Department will inform the NFs of Officials who have passed the course and update the FEI database accordingly; the effective dates of promotion entered in the database will be either the 1st or 15th of any given month, depending on the date of the QC and receipt of the results.

Corresponding certificates will be awarded during the closing ceremonies of the QC.



### **2.3 FEI Policy for Conflict of Interest**

According to the FEI Jumping Rules, a conflict of interest is defined as any personal, professional or financial relationship, including, but not limited to, relationships of family members that could influence or be perceived to influence objectivity when representing or conducting business or other dealings for, or on behalf of, the FEI.

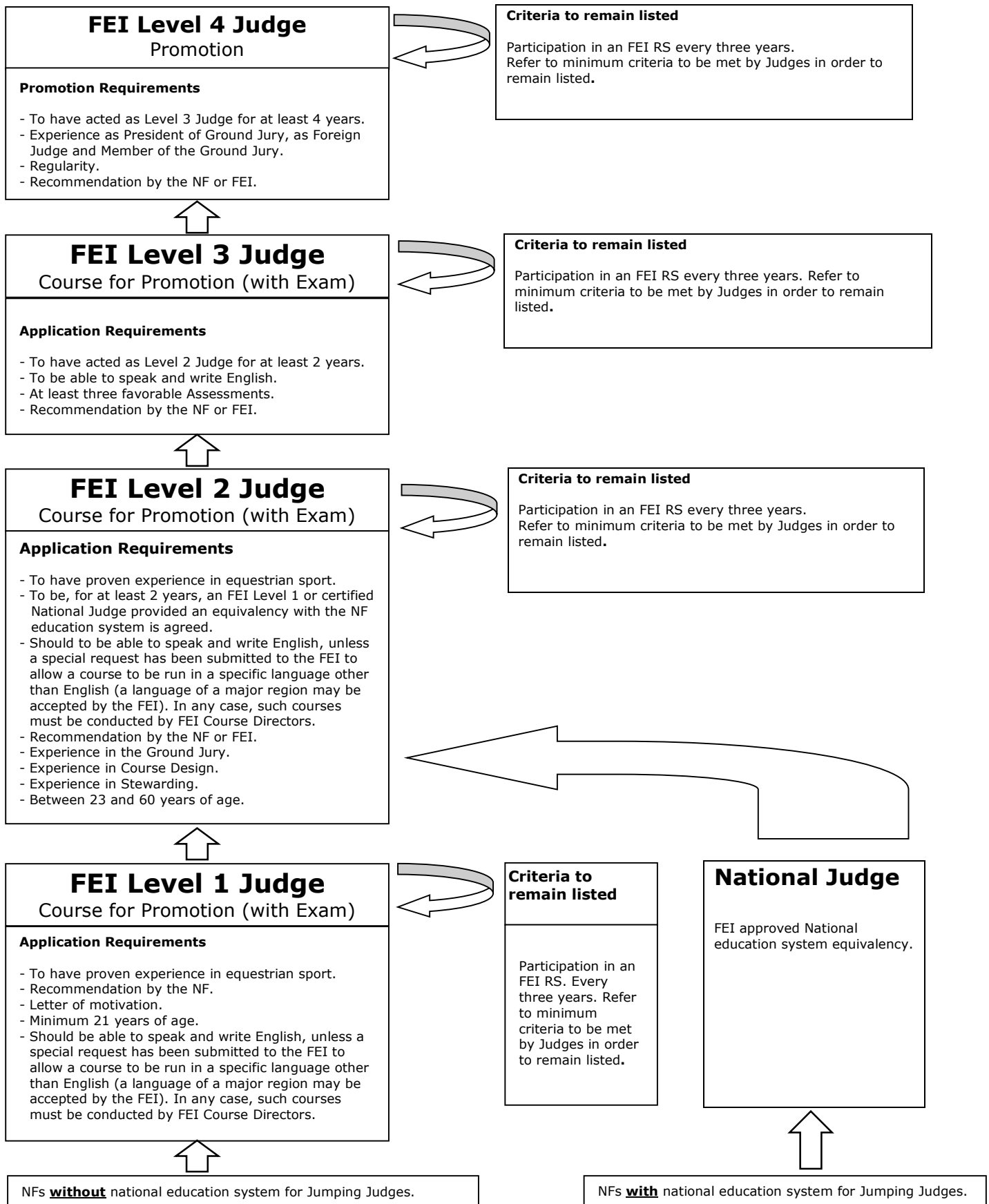
A substantial appearance of a conflict of interest exists whenever others may reasonably infer from the given circumstances that a conflict exists.

Conflicts must be avoided whenever practicable. However, there may be instances where the FEI must balance conflicts of interest against proven expertise in order to achieve the optimal sporting result.

Any acceptance of an invitation to officiate that could lead to a conflict of interest must be avoided; any Official who is uncertain about a potential conflict of interest in relation to an appointment to officiate should contact the FEI Jumping Director.

### 3. Diagram of the Education System for FEI Judges Jumping

(for further details see chapter 4, Description of the Education System for FEI Judges)



## 4. Description of the Education System for FEI Judges

### Level 1 Judge Course

#### Course Application Requirements

To have proven experience in equestrian sport	Equestrian CV, preferably experience as athlete in Jumping or as member of a jumping Course Designer's team
Interest in Judging	Letter of motivation
Age	Minimum 21 years
Language	Should be able to speak and write English, unless a special request has been submitted to the FEI to allow a course to be run in a specific language other than English (a language of a major region may be accepted by the FEI). In any case, such courses must be conducted by FEI Course Directors
Recommendation	Recommendation by the NF

#### Course Organisation

Number of days	4
Number of Course Directors	2
Minimum number of participants	10 in principle
Maximum number of participants	15 in principle
Language	English (in principle); exception request to be submitted to the FEI to allow a course to be run in a specific language, other than English (a language of a major region may be accepted by the FEI). In any case, such course must be conducted by FEI Course Directors.

#### Course Examination

Oral Examination	15 min
Written Final Examination	90 min
Final Evaluation	A pass mark in both examinations must be obtained for the candidate to pass the course <b>Pass mark to be determined.</b>

## Criteria to remain listed

Participation in an FEI RS every three years.

Refer to minimum criteria to be met by Judges in order to remain listed.

<b>Status Judges</b>	<b>Allowed to be Ground Jury Member at</b>	<b>Minimum criteria to remain listed</b>
<b>Level 1</b> (with restrictions, see Jumping Rules Art. 259)	CSI1* / CSIH1* / CSIY / J / Ch / V / Am Cat. B	To have at least acted as Additional Judge at six national and/or international events within 3 years.



# Level 2 Judge Course

## Course Application Requirements

To have proven experience in equestrian sport	Equestrian CV, preferably experience as athlete in Jumping or as member of a jumping Course Designer's Team
Status	To have been an FEI Level 1 Judge for at least 2 years  If equivalency has been agreed with an NF on its national education system for Judges, it is the responsibility of the NF to nominate applicants to the FEI courses
Age	In principle, to be between 23 and 60 years of age
Experience on a Ground Jury	In the two years prior to application to have acted at least six times as member of the Ground Jury at major national events
Experience in Course Design	To have worked within a Course Designer's Team during an entire major event, preferably international. This must be noted in the Logbook and signed by the Course Designer
Experience in Stewarding	To have assisted a Chief Steward during an entire event run under FEI Rules, preferably international. This must be noted in the Logbook and signed by the Chief Steward
Language	Should be able to speak and write English, unless a special request has been submitted to the FEI to allow a course to be run in a specific language other than English (a language of a major region may be accepted by the FEI). In any case, such course must be conducted by FEI Course Directors.

## Course Organisation

Number of days	3
Number of Course Directors	2
Minimum number of participants	10 in principle
Maximum number of participants	15 in principle

Debriefing	Average 10 minutes per participant
Course Language	English
	A special request may be submitted to the FEI to allow a course to be run in a specific language other than English (a language of a major region may be accepted by the FEI). In any case, such courses must be conducted by FEI Course Directors

## Course Examination

Written Entry Examination	60 min
Written Final Examination	90 min
Oral Examination	15 min
Final Evaluation	A pass mark in both final written and oral examinations must be obtained for the candidate to pass the course

Pass mark to be determined

## Criteria to remain listed

Participation in an FEI RS every three years.

Refer to minimum criteria to be met by Judges in order to remain listed.

Status Judges	Allowed to be Ground Jury President at	Minimum criteria to remain listed
<b>Level 2</b> (with restrictions, see Jumping Rules Art. 259)	CSI2* / CSIYH2* / CSIY/J/Ch/V/Am Cat. A / CSIP	To have acted at least three times as Additional FEI Judge at CSI/CSIO events within 3 years.



# FEI Level 3 Judge Course

## Course Application Requirements

Status	To have been an FEI Level 2 Judge for at least 2 years
Experience	To have acted at least three times as Judge at CSI/CSIO 1*-5* events within three years prior to applying for promotion
Favourable Assessment	Three assessments as FEI Judge, signed by the Foreign Judge or President of the Ground Jury (holding Level 3 or 4 status) from three different international events  Maximum two signatures from the same Judge
Language	To be able to speak and write English
Recommendation	Recommendation by the NF or FEI

## Course Organisation

Number of days	3
Number of Course Directors	2
Minimum number of participants	10 in principle
Maximum number of participants	15 in principle
Debriefing	Average 10 minutes per participant
Course Language	English

## Course Examination

Written Entry Examination	60 min
Written Final Examination	90 min
Oral Examination	15 min
Final Evaluation	A pass mark in both final written and oral examinations must be obtained for the candidate to pass the course

**Pass mark to be determined**



## Criteria to remain listed

Participation in an FEI RS every three years.

Refer to minimum criteria to be met by Judges in order to remain listed.

<b>Status Judges</b>	<b>Allowed to be Ground Jury President at</b>	<b>Minimum criteria to remain listed</b>
<b>Level 3</b>	CSI3*, CSI4*, CSI5* Regional Games / Other Championships / CSIOs	To have at least acted three times as a Member of the Ground Jury at CSI/CSIO events within 3 years.



# FEI Level 4 Judge

## Promotion Requirements

### (under revision)

Status	Must hold the status of FEI Level 3 Judge for at least six years prior to application
Experience as President of Ground Jury or Foreign Judge	<p>Must have acted as Foreign Judge at a CSIO5* a total of at least four times. Experience as President of Ground Jury for CSIO5* events until the end of 2015 will also be counted towards this criteria.</p> <p><b>AND</b></p> <p>Must have acted as a President of the Ground Jury or Foreign Judge at least four times at a CSI4* or CSI5*</p> <p>Both the above requirements to be met within six years prior to applying for promotion</p>
Experience as Member of the Ground Jury	Must have been appointed by FEI as Member of the Ground Jury at an FEI Continental Championship or FEI World Cup™ Final within four years prior to applying for promotion
Regularity	Must have acted as Member of the Ground Jury at international events, regularly each year, since promotion to Level 3 status
Application	The FEI may proactively identify potential candidates
Recommendation	Written application by the NF or recommendation from FEI Jumping Committee to the FEI Director Jumping
Language	To be able to speak and write English

### Criteria to remain listed

Participation in an FEI RS every three years. Refer to minimum criteria to be met by Judges in order to remain listed.

Status Judges	Allowed to be Ground Jury President at	Minimum criteria to remain listed
<b>Level 4</b>	Pan-Am Games / Continental Championship Senior / World Cup Final / Olympic Games / Youth Olympic Games (YOG)/ World Championship	To have acted at least five times as FEI Ground Jury President at CSI/CSIO events within three years.

Table 1: Qualification chart for FEI Jumping Judge (JRs Art. 259.1)

Events	Number of Judges <sup>1</sup>	President Ground Jury	Members	Additional Members	President of Competition	Water Jump Judge	Foreign Judge
	Minimum	Minimum Qualification	Minimum Qualif.	Minimum Qualif.	Minimum Qualif.	Minimum Qualif.	Minimum Qualif.
Olympic Games / Youth Olympic Games (YOG) / World Championship	(**) President + (**) <sup>3</sup>	Level 4 <b>Compulsory from foreign nation</b>	Min. two Level 4	Level 3	Level 4	Level 3 (water jump not applicable for YOG)	Level 4
Pan-Am Games / Continental Championship Senior / World Cup Final / Nations Cup Final	(**) President + (**) <sup>3</sup>	Level 4 <b>Compulsory from foreign nation</b>	Min. two Level 3	Level 3	Level 3	Level 3	Level 4
CSIO5*	President + 3	Level 4	Min. two Level 3	National or Level 1	Level 3	Level 2	(**) Level 3
Regional Games / Other Championships / CSIO 1* - 4*	President + 3	Level 3 <b>Preferably from host nation</b>	Min. two Level 3	National or Level 1	Level 3	Level 2	(**) Level 3
CSI5*, CSI4*, CSI3*	President + 2 (*)	Level 3 <b>Preferably from host nation</b>	Min. two Level 3	National or Level 1	Level 3	Level 2	Level 3 <b>CSI5* / 4*: appointed by FEI(**)</b>
CSI2* / CSIYH2* CSIY/J/Ch/V/Am Cat. A / CSIP	President + 2 (*)	Level 3 <b>Preferably from host nation</b>	Min. one Level 2	National or Level 1	Level 2	Level 2	Level 2
CSI1* / CSIYH1* CSIY/J/Ch/V/Am Cat. B	President + 2 (*)	Level 2 <b>Preferably from host nation</b>	Min. one National or Level 1		National or Level 1	National or Level 1	Recommended Level 2
Events that are part of Tours (any star level)	As per the star level of the Event	As per the star level of the Event	As per the star level of the Event	As per the star level of the Event	As per the star level of the Event	As per the star level of the Event	Level as required for the star level of the Event Appointed by FEI (**)

<sup>1</sup> One additional Judge minimum Level 3 to be appointed by the FEI for Events at which limb sensitivity testing is carried out.

(\*) Add one Judge for the water jump (if there is one) or more if there is a large number of Competitions per day.

(\*\*) Appointed by FEI.

For the avoidance of doubt, National Judges are not limited to officiating in their home country.

Each Competition is to be judged by a group of three Judges in the Judges' box and one additional Judge for the water jump, if there is one.

**IMPORTANT: The number of judges mentioned is a minimum and must be adapted to the number of Competitions per day and the number of arenas functioning at the same time.**



## **5. Removal from and return to list**

An NF may request, for consideration by the FEI, the removal of a Judge from the FEI list of Judges.

The FEI may remove a Judge from the FEI list of Judges for any of the following reasons:

1. For not attending a RS every 3 years, unless dispensation is given by the FEI Director Jumping;
2. For having acted against FEI Rules and Regulations and/or the FEI Code of Conduct and/or the FEI policy for Conflict of Interest;
3. For refusing to return to the FEI the completed event report form

The criteria to be reinstated onto the list of FEI Judges will be established jointly by the FEI Director Jumping and the FEI Jumping Committee.

## 6. Course Directors

The FEI establishes a list of Course Directors. This list is reviewed, and decisions on appointments are made, by the FEI Director Education & Standards in consultation with the FEI Director Jumping, as needed. NFs will be informed by the FEI Director Jumping on the appointment of or the removal of Course Directors from the FEI list.

### Criteria to be selected as FEI Course Director in Judging for Jumping

1. To be able to speak and write English fluently.
2. To hold the following FEI Judge level status for the course to be conducted:

Level 1 Course      Course Directors: Level 4 or Level 3 Judge (must be listed as Level 3 for at least 3 years)

Level 2 Course      Course Directors: Level 4 or Level 3 Judge (must be listed as Level 3 for at least 3 years)

Level 3 Course      Course Directors: Level 4 Judge

*Course Directors at Level 3 status should meet additional requirements (such as language, etc.)*

3. To have acted as FEI Ground Jury Judge at least 6 times at CSI/CSIO 1\* to 5\* and/or CSI-W events within three years prior to application.
4. To remain active as FEI Judge at International Jumping events.
5. To be available to contribute to further development of the FEI Judges Education System.
6. Applications for interested candidates to be sent to the FEI Director Education and Standards, who will make an initial evaluation of the Candidate's experience.

Course director qualification pathway: Following a positive consideration by the FEI Director Education and Standards, to successfully complete the course director qualification pathway that will be communicated accordingly.