



**Minutes of Equestrian Queensland Board meeting held 17 May, 2016 at 715pm
At Sports House South, Woolloongabba**

Attendance: D Finch, P Toft, C Lok, S Austin, N O’Farrell, C Collier and K Bickford

Apologies:

In attendance: M Helmers, S Duffy

Issue	Decision/Outcome
Welcome, Apologies & Conflict of Interest Register	
	The Board meeting commenced at 7.15pm.
Approval/Confirmation of previous minutes	
	<p>MOTION 1 (EQ051701)</p> <p>“That the minutes of the Board Meetings held on 17 April, 2016 be approved”.</p> <p>MOVED: N O’Farrell SEC S Austin CARRIED</p>
Financials	
EQ & SC April EOM Financials & YTD	<p>Budget commentary tabled with EQ position still tracking ahead of projection. Revenue is tracking up 3% on forecast and expenditure 8% down on forecast.</p> <p>MOTION 2 (EQ051702)</p> <p>“That the April, 2016 Finance Reports as presented be accepted”.</p> <p>MOVED: N O’Farrell SEC S Austin CARRIED</p>
CEO Report	
Summary of developments	The CEO presented the tabled report and highlight developments within the four strategic pillars including references to operations plan.
IT Support & Hardware Audit	Proposal to be tabled at next meeting for approval.
Marketing/Sponsorship arrangements	Whole-of-sport sponsorship arrangements and future opportunities to be explored.
Strategic Framework/Operations Plan	<p>Further discussions needed with lead directors about deliverables and timelines.</p> <p>MOTION 3 (EQ051703)</p> <p>“That the CEO Report as presented be accepted”.</p> <p>MOVED: D Finch SEC: N O’Farrell CARRIED</p>

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Items for Ratification	
Sport Committee Minutes	<p>MOTION 4 (EQ051704)</p> <p>“That the April minutes received from Sport Committees and no issues arising”.</p> <p>MOVED: N O’Farrell SEC: D Finch CARRIED</p>
Membership and Horse Registrations and Approvals	<p>MOTION 5 (EQ051705)</p> <p>“Membership and horse registrations be accepted for April, 2016”. Recommended changes to transfer form tabled for approval.</p> <p>MOVED: N O’Farrell SEC: K Bickford CARRIED</p>
Flying Minute Resolutions	Nil this month.
EA SGM resolutions	<p>MOTION 6 (EQ051706)</p> <p>EQ cannot support the proposed amendments in their current form and propose deferral of consideration to EA to allow time for the rationale of the proposed changes to be better articulated so their merit can be given appropriate consideration and feedback.</p> <p>MOVED: N O’Farrell SEC: K Bickford CARRIED</p>
Sport Committee Manual V2	<p>MOTION 7 (EQ051707)</p> <p>That the recommended additions to the sport committee manual as it relates to Social Media, Medication Control processes, dates for future meetings, visual for strategic plan and organisational structure be adopted.</p> <p>MOVED: N O’Farrell SEC: K Bickford CARRIED</p>
Settlement Counter Offer	Noted.
Items for Discussion/Noting	
EA Joint Session	Saturday 11/6/16 9am-3pm which PT & MH attending. Agenda not yet provided by EA.
Judiciary Panel Updates	Judiciary hearing outcome and recommendations notified to EA and relevant parties
Outstanding matters from correspondence	Nil to report.



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General Business	
EA Board meeting schedule for 2016	Noted.
Safe Work Procedures	Documentation to be forwarded to DAF, WH&S, QHIA for feedback
WEG Feasibility Update	EA announcement 16/5 circulated
QCAS Strategic Workshop	Invitation from QCAS to attend strategic workshop in Brisbane on 13/6/16. Chair and CEO to attend.
Next Meeting	Meeting closed 9.50pm The next scheduled Board meeting to be held on Tuesday 21 June 2016.