

Submission of the online application form indicates acceptance of the program terms and conditions outlined below.

1. ABOUT THE PROGRAM

The Equestrian Queensland Sport Development Funding (Regional Events Judge Assistance) program provides funds to respective affiliated organisations and Equestrian Queensland Sport Committees to support organisational and participation development in Dressage, Eventing and Jumping. Applications will be based on merit, with the aim of increasing sport participation, membership and bettering the sport of Equestrian. A club is considered regional if it is located more than 400km from Brisbane CBD in the state of Queensland

1.1 AIM

The aim of the Equestrian Queensland Sport Development Funding Program is to assist eligible affiliated organisations and EQ Sport Committees to achieve outcomes that contribute to the overall club growth and development whilst promoting Equestrian Sports.

The Program will first and foremost provide funding in the areas of:

- Sport Development
- Club Growth and Development

2. TERMS & CONDITIONS

To be eligible for funding under this program your organisation/Sport Committee must meet the following criteria:

- Be a current affiliate of Equestrian Queensland or Equestrian Queensland Sport Committee;
- Operate as a not-for-profit organisation;
- Have a philosophy that aims to develop and grow club numbers through increased participation in Equestrian Sport;
- Use EA NOAS current and registered officials or Equestrian Australia Nationally recognized qualified professionals;
- A club is considered regional if it is located more than 400km from Brisbane CBD in the state of Queensland;

Clubs may only claim for competitive events that meet the following criteria:

- Dressage: 1* or above competition (2** or Regional Championships may be given priority). Classes from Prelim to PSG to be offered in the schedule.

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- Jumping: Classes of 1.15m and above to be offered in the schedule. (Major events may be given priority)
- Eventing: 1* or above classes to be offered in the schedule (events offering 2** classes may be given priority)
- All disciplines: event must run over two days

Regional events that receive EQ Sport Development Funding are required to meet the following conditions:

- EQ is to be acknowledged on the event schedule/program and/or facebook posts promoting the competition for “funding assistance through the Equestrian Queensland Sport Development Program for 2018”

Please note: reconciliation of funding along with subsequent invoices, must be submitted together to EQ within 1 month of the competition date.

2.1 How do I apply?

The following steps apply to all applications for funding:

1. Ensure your organisation is a current Affiliate of Equestrian Queensland
2. Ensure your Regional Event meets the terms and conditions outlined in section 2
3. Complete the online applications form including the following key areas:
 - expected participation numbers of EQ members

3. ORGANISATIONAL OBJECTIVES

3.1 Objectives

This funding will develop your organisation in the following areas:

1. Sport development of current riders through competitions

3.2 How much funding can my club/sub-committee receive?

An Organisation/Affiliated Club may claim for no more than two subsidies per year.

Affiliated clubs may access up to a maximum of \$200 per application (see section 2 for criteria). If your club is hosting an education workshop/seminar in conjunction with this event you may be eligible to receive additional funding. Please contact Christine on (07) 3891 6611 or clubs@equestrianqld.com.au for further information.

All funding applications must be submitted no later than COB 17 July 2018. Applications are able to be submitted for events held up to 5 December 2018.

If funding is approved your organisation must submit all required follow-up paperwork and invoices to EQ within 1 month of your competition. Failure to do so may result in any unpaid monies being forfeited.

3.3 How is my application assessed?

To be eligible for consideration your organisation/Sport Committee must meet all the criteria and represent one of the following disciplines; Jumping, Dressage or Eventing. The competition you are applying for funding for must be approved by the relevant Sport Committee. We recommend that clubs advise the relevant EQ Sport Committee of their application.

All affiliated organisations will be notified in writing as to their application success or otherwise.

Equestrian Queensland reserves the right to determine priorities for the allocation of funding. The following will be taken into account:

- The quality of the information provided
- The total funds available in the program

3.4 What is required from my organisation/sub-committee?

You must ensure that all sections of the online application are completed. The EQ office will contact you if further information is required in order to assess your application.

Please note: Late or incomplete applications will not be accepted.

If your application for funding is approved you are eligible to receive up to 100% of the approved amount after the date of the competition, upon the receipt of;

- An invoice addressed to Equestrian Queensland (to include club ABN and payment details)
- Completed attendees list (listing participants full names and EQ membership status)
- Copy of the Facebook post or flyer (screenshot is ok) acknowledging EQ for “funding assistance through the Equestrian Queensland Sport Development Program for 2018”

Equestrian Queensland reserves the right to review final allocation of funding following receipt of final documentation where the information supplied differs greatly to the original application or where the terms and conditions of funding have not been met.

Please note: Should a Club not submit all of the required paperwork to EQ within 1 month of the competition date, the club will forfeit the funding.

3.5 My Club has already received funding in 2018, can we apply again?

Priority is given to applications that have not previously received funding in 2017. Clubs who have previously received funding in 2017 will have their application/s considered on merit should sufficient funds remain or no first time applications are received.

3.6 Important dates:

Open to activities conducted between 1 January and 5 December 2018

- Applications open 1 January 2018
- Applications close COB 17 July 2018

All follow up paper work and invoices due one month after the date of the competition