



2017 AUSTRALIAN
INTERSCHOOL
Championships **TOOWOOMBA**

Technical Advisor- 2017 National Interschool Championships

Employment Type:	Part time
Reports to:	Event Director: Australian Interschool Championships
Honorarium:	To be negotiated
Closing Date:	COB 17 May 2017
Term of Contract:	1 June 2017 to 30 November 2017

Interschool Qld is looking for a passionate, self motivated and goal oriented Technical Advisor to undertake administrative duties and coordinate the technical aspects of the event in support of the 2017 National Interschool Championships to be held at Toowoomba Showgrounds in September 2017. The National Interschool Championships is the pinnacle interschool event, with teams from all states competing in dressage, jumping, eventing, combined training and show horse.

This position will support the Event Director, and will be the liaison between discipline convenors, manage stabling & camping, volunteer schedules and other technical aspects. Experience in national events is highly desirable but not essential. A Blue Card is required for this role (EQ can assist with the application of this if required).

Key Responsibilities/Accountabilities

- Act as the Technical Advisor for the 2017 Australian Interschool Championships
- Assist the Event Director to achieve efficient and professional coordination and execution of the event
- Oversee the event discipline convenors and any other technical aspects of the event
- Liaise with the grounds regarding stabling & camping requirements
- Coordinate stabling & camping allocations for state teams and manage any issues arising during the event
- Liaise with the EQ Biosecurity Managers
- Assist with the preparation of the event schedule and timetables
- Assist with marketing activities
- Assist with the preparation of a risk management plan
- Assist the Event Director with other aspects of the event as required

Skills & Experience Required

- Proven experience in multi-discipline equestrian events
- An understanding of the equestrian industry with knowledge of interschool
- Strong planning and organisational skills
- Understanding of the qualities and cultural differences between equestrian disciplines
- Exceptional attention to detail and ability to prioritise tasks effectively
- Ability to work autonomously and as part of a team
- Strong negotiation and conflict management skills
- Proficient computer skills
- Flexible with hours and tasks
- Current blue card
- Current drivers licence and car

If this is you or you are interested in finding out more, please send your expression of interest to:

Christine Thompson (EQ SDO): interschool@equestrianqld.com.au or (07) 3891 6611