

Through the Equestrian Queensland (EQ) Competition and Development Fund, funding is provided toward the cost of travel and/or accommodation for foreign and Australian based technical officials (such as judges, technical delegates, course designers and stewards) that are required under the rules to officiate at Queensland major events.

The event will be highly considered if the event organiser provides educational and/or mentoring opportunities to current or new EQ officials.

ELIGIBILITY

To be eligible for the funding under this program the following criteria must be met:

- be an EQ sport committee or a current EQ affiliate
- hold a current Certificate of Currency of Insurance
- can demonstrate that the event is being run in accordance with EQ and Equestrian Australia (EA) safety and risk management protocols.

To be considered, funding must be linked to an event and be directed towards either:

- International Competition:** Travel and/or accommodation cost for Australian based or foreign technical officials (such as judges, technical delegates, course designers and stewards) at Australian FEI events
- National, State or Showcase events :** Travel and/or accommodation cost for technical officials (such as judges, technical delegates, course designers and stewards) at Queensland events
- Development of the Sport:** funding provided for innovative programs for members to participate which aligns with the EQ 2022-2025 Strategic Plan (insert link).

APPLYING FOR FUNDING

How to apply:

- Ensure you have met the eligibility requirements outlined above.
- To be considered, all relevant sections of the application must be completed.
- EQ Sport Committees will be eligible for additional funding above \$5,000 for marquee/international events
- The maximum level of funding available per event is \$5,000 (excluding GST).
- Complete the online application form on the EQ website answering all the questions.

Prior to any approval process EQ will seek **endorsement of the Chair of the respective EQ Sport Committee.**

IMPORTANT DATES

All events and activities are to take place during the 01 January 2022 – 31 December 2022 and applications must be submitted by no later than **COB Tuesday 8 March 2022**. Late or incomplete applications may not be accepted.

HOW IS OUR APPLICATION ASSESSED?

EQ reserves the right to determine priorities for the allocation of funding, taking account of:

- the quality of the information provided; and
- the total funds available in the program

All applicants will be notified in writing as it relates to the outcome of their application. EQ will contact you if further information is required to assess your application.

WHAT IS REQUIRED AFTER OUR FUNDING HAS BEEN APPROVED?

- If successful, a post event report together with a tax invoice must be provided for the full amount [100%] of the funds and submitted to EQ no later than 60 days from the date of the event with the EQ Acquittal information found in link provided here (insert link)
- The post event report (acquittal templated included) should include:
 - Number of riders, horses and spectators
 - Outline of social media platforms used, engagement and reach over the duration of the event
 - Any local and/or national media received
 - Actual profit and loss statement
- If for any reason the event does not occur, EQ must be reimbursed any funding amounts already paid within **60 days** of EQ being made aware of the event not occurring.

EQ reserves the right to review final allocation of funding following receipt of final documentation where the information supplied differs greatly to the original application or where the terms and conditions of funding have not been met.

ACKNOWLEDGEMENT

EQ is to be recognised as a partner of the event for our support including the provision of:

- Press releases (if applicable)
- Acknowledgment on event online platforms
- EQ's logo is to be used and recognised as an event sponsor as part of all marketing collateral
- EQ branding should form part of the event promotion including:
 - PA/MC recognition
 - Logo recognition across all marketing collateral including event program, website, big screen, posters and other
 - Program advertising (where applicable)
 - Display of advertisement on big screen (if applicable)
 - The OC will, as a minimum, invite the EQ Chair and EQ CEO to all special functions held as part of the event and, should they so wish, allow the representative to present an Award.

Please note: *The funding is not intended to replace funding through other sources. There is an expectation that event organisers make every effort to make the event self-funding through sponsorship, fees from participants and/or spectators.*