

**SUMMARY**  
**Minutes of Equestrian Queensland Board meeting**  
**Tuesday 18 October 2022 (6.30pm –9.20pm)**  
**Held at Sports House Milton and on ZOOM**

Agenda Item	Decision/Outcome/Discussion	Action/Time Frame
1.0 In Camera Session	In-camera session was not held	
2.0 Meeting opened	<p><b>Meeting</b> opened at 6.30pm.</p> <p><b>Directors in Attendance:</b> N Ballard, D Holland, N Lockhart &amp; A Allard, G Lung</p> <p><b>Apologies:</b> Nil</p> <p><b>In attendance:</b> B Toft and S Duffy</p>	
3.0 Declarations of Conflict of Interest	Conflict of Interest register: No amendments to be made.	
4.0 Minutes of Previous Meeting including flying minutes	<p><b>MOTION 1 (EQ181001)</b>            “That the Minutes dated 20 September, 2022 and the Summary of the Meeting be approved.”</p> <p>Board in agreement that the minutes be approved.</p>	Publish all approved summaries of the minutes to the EQ website and include in the next e-news.
5.0 Sub/Sport Committee Reports/Minutes	<p><b>MOTION 2 (EQ181002)</b></p> <p>Sport Committee August and September (those received) meeting minutes be accepted.</p>	
6.0 Matters arising from the Sub/Sport Committee Minutes/Other	Items noted	
7.0 Strategic & Executive Reports		
7.1 Chair Update	<p>Chair tabled communication of recently meeting with EA, State Chairs and State CEO’s. Not all States attend.</p> <ol style="list-style-type: none"> <li>1. EA AGM</li> <li>2. Directors and Nominations Committee?</li> <li>3. EA Structure</li> <li>4. Priorities – Strategic Plan</li> </ol>	
7.2 Risk Management & Workshop Next Steps – Risk Ranking & Risk Register	To be provided to the Board for the November meeting	BT and AL to meet
7.3 CEO report, Monthly Financials, 2022 reforecast	<p><b>POLICY &amp; RISK</b></p> <p>As of 14 Oct 2022, there are no matters with Sport Integrity Australia related to EQ. One matter has been referred to EQ about a matter/issue between members of an affiliated club.</p> <p>One old/closed matter for the attention of the EQ Board.</p>	

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	<p><b>Child Protection:</b>  Implementing safeguarding officers at IQ State Championships (EQ Staff member). Rolling out media accreditation process for all EQ events in 2023.</p> <p><b>Risk Management &amp; Strategy:</b>  Separate item noted on the Agenda. Verbal Update to be provided Progressing work. To be finalised by November 2022.</p> <p><b>Safety and Medical Provision</b>  Draft EA Medical Service Provider Framework. EQ continuing to pilot parts of framework, whilst seeking input/feedback from EQ sport committees. Currently scoping with EA plan to pilot framework at selected events from Jan 2023</p> <p>New online incident reporting form (FORM 8) has been released by EA. Will be covered in upcoming EQ Club forum.</p> <p><b>EA Structure and Reform</b>  Verbal update provided</p> <p><b>Horse Traceability</b>  See Standing Item 8.1</p> <p><b>State-wide Facilities Project &amp; Facilities</b>  Update re EQ State-wide Facilities Strategy 2019-2028 is to be published by Nov 2022  See Separate Agenda Item 8.4</p> <p><b>QLD World Cup</b>  Larapinta World Cup – April 2023 (Stand-alone event)</p> <p>Caboolture World Cup/Festival of Show Jumping 22- 25 June. Event organiser (QLD Show Jumping Club) concerned about viability of one world cup on its own. Week before Caboolture event is Sunshine Coast Show.</p> <p>Meeting scheduled for Wednesday 19 October between Sunshine Coast Show, QLD Show Jumping Club, JQ, QLD Ag Show and EQ to progress options about collaboration and events.</p>	

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	<p><b>Interschool Queensland</b>            Australian National Interschool – 26 to 30 September            National Interschool Meeting at SIEC on Friday 30 September 2022. Agreement regarding re-establishment of national interschool committee.</p> <p>Ched D'Equipe report from 2022 Interschool National attached in 8.8</p>	
	<p><b>Membership Statistics and EQ Pathways Campaign</b>            See break down below. Tracking well.            For awareness – all QLD show societies are affiliated in 2022 as part of bulk affiliation which has partially inflated numbers.</p> <p><b>EQ Club Development Forum – 12 October 2022</b></p> <ul style="list-style-type: none"> <li>➤ Safety with Meredith Chapman              EA National Safety Manager – soft roll out.              EQ to assist with piloting</li> <li>➤ Discipline Rule Updates</li> <li>➤ Queensland Shows 2023 Calendar</li> <li>➤ Delivering EA Participant &amp; Competitive Events</li> </ul> <p><b>2022 Budget</b>            Re-forecast provided as attachment. Some expense lines (sport development) will incur additional spending. Small surplus still projected. Term deposits – reinvest funds for 12 months @ 3%. Forms to be signed by NB &amp; NL.</p> <p><b>Officials and Coaching</b>  <b>Advisory Groups</b>            Delivery of Intensive coaching clinic in Rockhampton in September 2022 with support of Grant and Julie Paddison and EQ CAG.</p> <p><b>EQ Sport Committees</b>            Verbal update provided.</p> <p><b>Sponsorship</b>            Hygain whole of sport engagement</p> <p><b>2032</b>            Meeting was to be held in late August further meeting to be held in November.</p> <p>EQ to create draft terms of reference for facilities legacy working group. Awaiting feedback from QLD Sport and Rec</p>	<p>Meeting to be arranged between EQ Board &amp; Redshed</p>

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	<p><b>2032</b>  Meeting was to be held in late August further meeting to be held in November.</p> <p>EQ to create draft terms of reference for facilities legacy working group. Awaiting feedback from QLD Sport and Rec</p> <p><b>Pony Club Queensland &amp; IQ Jumping Event</b>  Joint meeting deferred. Sought opportunity for further meeting. Planning for later in year. No response as yet.</p> <p>Pony Club &amp; IQ Invitational scheduled for November.</p> <p><b>EQ Thank you Volunteer Recognition Program</b>  Update to be provide at Board Meeting.</p> <p><b>EQ Next Gen</b>  Priorities include profile, intervarsity launch and event engagement. Working on project plan.</p> <p>Intervarsity roll out continuing. Mentoring program still being developed.</p> <p><b>EQ and QSport Awards</b>  Thursday 24 November at Brisbane Exhibition and Convention Centre (Southbank).</p> <p>Nominations submitted:</p> <ol style="list-style-type: none"> <li>1. QSport Awards Nomination - Administrator – Anita Barton</li> <li>2. QSport Award Nomination - Sport Star - Boyd Exell</li> <li>3. QSport Award Nomination - Service to Sport – Irene Bakels-Noreen</li> <li>4. QSport Award Nomination - Event – 2022 Interschool Queensland State Championships</li> </ol> <p><b>EQ Financial Pack</b>  Noted and approved.</p> <p>Meeting with some Sport Committees in the coming weeks. Some sport committees expected in deficit</p> <p><b>MOTION 3</b> <span style="float: right;"><b>(EQ181003)</b></span>  “That the CEO &amp; Financial reports for the month of September be approved.”  Board in Agreement</p>	

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	<p><b>Sport Development Funding for 2023</b>  Sport Development Funding for Rider Development, Coaching &amp; Officials and Event Funding – no major changes to the criteria nor application process.</p> <p><b>MOTION 4 (EQ181004)</b>  “That Sport Development Funding for 2023 be provisionally approved.”</p> <p>NB abstained from any decision as it related to SDF Coaching and Officials.</p> <p>Board in Agreement</p>	<p>Data to be provided in November Board pack (SD)</p>
<p><b>7.4 2023 Budget</b></p>	<p>Budget based on net position of 5.5%. Nationally 5.5% CPI – conservative. Brisbane 8.00% CPI. EA overheads worked on 5.1% increase.</p> <p>Recommendation Noted for approval in November 2022 .</p> <p><b>MOTION 5 (EQ181005)</b>  “That EQ Budget for School Affiliates with a 10% increase to be included and the budget assumptions for 2023 be approved.”</p> <p>Board in Agreement</p>	<p>Meeting to be held and budget re-presented at the November meeting. EQ to look at 6 month options.</p>
<p><b>8.0 Other Business</b></p>		
<p><b>Standing Business Item (Member Safety &amp; Horse Welfare)</b></p> <ul style="list-style-type: none"> <li>- <b>Land Transport for Horse – Consultation Regulation Impact Statement</b></li> <li><b>TD Reports</b></li> <li><b>Rider Rep Reports</b></li> </ul>	<p>Formalise advice to EA.</p> <p>Land Transport For Horse – Biosecurity Animal Welfare meeting to be held late October ahead of the deadline. EQ to draft a response.</p> <p>TD reports tabled for FCHT and TJC CCI</p> <p>States to share the piloting of initiative after amendments received to the new Medical Service provisions have been received.</p>	<p>EQ to take suggestions National Health &amp; Safety Meeting – provisions to disclose any medication condition or circumstance</p>

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<b>8.2 Standing Business Item (Culture)</b> <b>Interschool Nationals Review</b>	Interschool Queensland - Handbook Review Working Group – ongoing. Agreement from the States that National committee be formed.	
<b>8.3 Standing Business Item (High Performance)</b> <b>HP Youth Development Camp Update</b> <b>EA HP Funding</b>	HP Youth Performance Camp Update – working party met. Project plan is on track.  EA Eventing High Performance Funding – EQ has drafted and provided an Operational Plan. Yet to be submitted. Meeting being held with Will Enzinger on Friday 21 October.	
<b>8.4 Standing Business Item (State-wide Facilities Plan)</b> <b>Update on QSEC</b> <b>Toowoomba Showgrounds Working Group</b> <b>Facilities Working Group – Surfaces</b>	<ul style="list-style-type: none"> <li>• Minutes from the Toowoomba excellence Facilities Committees – strong momentum</li> <li>• Current feasibility site plan</li> <li>• Camp Drafting – moving on the site plan</li> <li>• Agenda item – submitted by Kerri-Lee Ryder and Kristy Battista to contribute towards surface improvement at Toowoomba at Martin Collins – waxed surface - \$280,000. Master planning component due to finish in January 2023.</li> </ul>	Public statement to member about facilities. BT to hold meeting with DQ.
<b>8.5 2022 Equestrian Queensland Awards Night.</b>	Verbal update provided. Nominations close on 31 October. Tight turnaround for the panel to make decision on finalists. Ticket sales close shortly after finalists are announced. Hall of Fame nominations have closed – 4 applications received Mary Seefried to be invited to form part of the panel.	Monday 23 October – meeting
<b>8.6 Membership &amp; Horse Registrations</b>	<b>MOTION 5 (EQ18105)</b> “That the EQ Board approves the Memberships and Horse Registrations as provided for the month of September”.  Board in Agreement	
<b>8.7 Yellow Cards, Official Warnings, Reported Concussions and Exemptions</b>	Show Horse Queensland issued a yellow warning card.	
<b>8.8 Correspondence</b>	OTT – BT interim chairperson whilst the minister is making a decision regarding a new Chair. Trequathlon – Doomben re positioned February 2023 Magic Millions – specific OTT feature class – large prize pool Chef Report – Interschool Nationals tabled	
<b>8.9 Member Complaints</b>	Report tabled.	



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	<p>The meeting closed at 9.50pm.</p> <p>The next scheduled Board meeting is to be held on Tuesday 15 November, 2022 @ 6.30pm</p>	
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