

**SUMMARY Minutes of Equestrian Queensland Board meeting**  
**Tuesday 19 April 2022 (6.45pm – 9.50pm)**  
**Held at Sports House, 150 Caxton St, Milton and ZOOM**

Agenda Item	Decision/Outcome/Discussion	Action/Time Frame
1.0 In Camera Session	In-camera session held	
2.0 Meeting opened	<p><b>Meeting</b> opened at 6.45pm.</p> <p><b>Directors in Attendance:</b> N Ballard, D Holland, N Lockhart and G Lung (Zoom)</p> <p><b>Invited Guests:</b> C Keable, J Huppert and J Harm, A Allard and P Fielding and R Kumlin (Redshed)</p> <p><b>In attendance:</b> B Toft and S Duffy)</p>	
3.0 Declarations of Conflict of Interest	Conflict of Interest register – existing conflict of interest register was reviewed and updated .	
4.0 Minutes of Previous Meeting including flying minutes	<p><b>MOTION 1 (EQ190401)</b>            “That the minutes and summaries held on 15 March, 2022 and 30 March of the Board Meeting be approved.”</p> <p>Board in agreement that the minutes be approved.</p> <p><b>MOTION 2 (EQ190402)</b>            Continue appointment of minute reviewer role in 2022.</p>	Publish all approved summaries of the minutes to the EQ website and include in the next e-news.
5.0 Sub/Sport Committee Reports/Minutes	Nil provided	
6.0 Matters arising from the Sub/Sport Committee Minutes/Other	Nil provided	
7.0 Strategic Objectives & Executive Reports		
7.1 Invited Guest – E Ballard – membership initiative	<p>IQ committee member, provided a paper to the board relating to an initiative “Mentoring Program”. The initiative was born from discussions at the sport committee forum and Next Gen meetings which highlighted the difficulties of finding volunteers and retaining youth riders spans across all disciplines. It has been discussed at length the disconnect between our members and volunteers/committee however, we have not yet been able to develop a strategy to alter these behaviours and mindsets within our sport.</p> <p>The initiative was well received by the EQ Board.</p>	<p>BT to send copy of EQ project plan template,</p> <p>EQ to provide support</p> <p>Introductions to representatives around operational support and aligning initiative.</p>

**SUMMARY Minutes of Equestrian Queensland Board meeting**  
**Tuesday 19 April 2022 (6.45pm – 9.50pm)**  
**Held at Sports House, 150 Caxton St, Milton and ZOOM**

Agenda Item	Decision/Outcome/Discussion	Action/Time Frame
<b>7.2 Annual EQ Board Induction &amp; Overview</b>	<p>Re-presented rebranded Board and Sport Committee Induction documentation. BT gave a brief overview of the document including information on the structure of sport committees and advisory groups.</p> <p>Redshed Business Advisor representative attended the meeting via Zoom to introduce and give a brief overview of Redsheds role with EQ</p>	<p>EQ to hold an induction for new Sport Committee members on Wednesday 27 April</p>
<b>7.3 EQ Chair Update</b>	<p>Overview provided by EQ Chair of current status with the EA reform. EQ Board discussed the candidates that were being proposed to fill the current vacancies on the nominations committee.</p> <p><b>MOTION 3 (EQ190403)</b>            “The EQ Board supported the candidate to the EA Nominations Committee”.</p> <p>Board in agreement</p>	<p>Outcome to be provided to EA.</p>
<b>7.3 CEO Report &amp; Monthly Financials</b>	<p><b>Policy, Risk and Reform Integrity:</b></p> <p>There are no matters with Sport Integrity Australia related to EQ, EQ members or EQ Affiliates. Currently developing a process flow chart to support clubs and event organisers to respond to complaints through discipline rules (on field of play) or through the Sport Integrity Australia – Independent Complaints Process.</p> <p><b>Child Protection:</b></p> <p>Currently developing process regarding deployment of Child Safeguarding officers for EQ events in alignment with national integrity framework. Seeking advice as to an accreditation and training register for appointed officers. EQ CEO sending letters to all IQ event organisers about child protection, blue card and accreditation processes.</p> <p>EQ currently piloting a risk and medical services provision framework with selected/targeted events to identify issues that clubs and event organisers experience with sourcing and funding external medical care and services for events and activities. Process has commenced as a light touch with Interschool Queensland events.</p> <p>New reporting forms have been developed to support the reporting of injuries to horses and along with simplified medical service engagement forms (EA - Form 6 and Form 7) for disciplines outside of Eventing. Forms being released in May 2022.</p> <p><b>Officials and Coaching Advisory Group</b>            EQ Coaching Education to be deliver at Burpengary on 23-25 June 2022.</p>	

**SUMMARY Minutes of Equestrian Queensland Board meeting  
Tuesday 19 April 2022 (6.45pm – 9.50pm)  
Held at Sports House, 150 Caxton St, Milton and ZOOM**

Agenda Item	Decision/Outcome/Discussion	Action/Time Frame
	<p><b>State-wide Facilities Project</b> Project on track. Standing item EQ Board meeting</p> <p>A review and update of the EQ State-wide Facilities Strategy 2019-2028 is underway. Plan is to publish an update in late April.</p> <p>Toowoomba Showgrounds – EQ to leading engagement with all horse sports regarding development of an Equine Centre of Excellence. Event held at Toowoomba Show on 26 March 2022 to launch concept and preliminary funding for the Centre of Excellence. Funding being considered by Toowoomba Regional Council at Council Meeting on 19 April 2022. 2022 Interschool State Championships being delivered from Toowoomba.</p> <p>Townsville – EQ leading equestrian network planning exercise - Stage 1 which is due for completion end of April 2022. Bluewater has been confirmed as the preferred site. Council to fund remaining stages. Opportunity to engage all horse sports.</p> <p>QSEC – process underway to improve service and preparation of venue and surface. Works continuing to outdoor ovals. Currently assessing tenure options with MBRC to support improvement works to surfaces at QSEC. Current plan includes replacement of indoor surface material by August/September 2022.</p> <p>Gold Coast – consultant work being led by GCCC. Recommendation going to Council. Far North QLD, Gold Coast and Redlands to progress in 2022.</p>	
	<p><b>QLD World Cup</b> Licence agreement with Larapinta Showjumping to deliver the QLD World Cup Show in June 2022 has finalised. EQ will be providing administrative support for the World Cup Event and a similar offer will be provided to the Caboolture World Cup Event Organisers.</p>	
	<p><b>Flood Support and Recovery</b> Continuing to engage with affiliates and clubs to provide advice and direction as to next steps</p>	
	<p><b>Membership Statistics and EQ Pathways Campaign</b> See break down below. Tracking well. For awareness – all QLD show societies are affiliated in 2022 as part of bulk affiliation which has partially inflated numbers.</p>	
	<p><b>Sport Committee Inductions and Funding Distributions</b> All sport committee have now completed their 2022 induction. 2022 funding education continuing. A second and combined induction will be scheduled for all new sport committee members on 27 April, 2022.</p>	

**SUMMARY Minutes of Equestrian Queensland Board meeting  
Tuesday 19 April 2022 (6.45pm – 9.50pm)  
Held at Sports House, 150 Caxton St, Milton and ZOOM**

Agenda Item	Decision/Outcome/Discussion	Action/Time Frame
	<p><b>Queensland Agricultural Shows</b> EQ CEO presented at the rescheduled Queensland Show AGM and state conference in Cairns on 19 March 2022. EQ and QLD Show have implemented a bulk affiliation process for 2022 and partnering on other initiatives.</p>	
	<p><b>Sponsorship</b> EQ has entered into a multifaced sponsorship agreement with Hygain which includes sponsorship of the Interschool Championship series, whole of sport education and the high performance squads for Jumping and Evening. \$24k in 2022, scaling up in 2023.</p> <p>Currently still in negotiations with Greg Grants about whole of sport or IQ sponsorship.</p>	
	<p><b>2032</b> Meeting was to be held in late February with BCC re Victoria Park. Meeting now scheduled for May 2022.</p> <p>EQ to create draft terms of reference for facilities legacy working group – Draft to be published in May 2022.</p>	
	<p><b>Pony Club Queensland &amp; IQ Jumping Event</b> Joint meeting deferred. Yet to seek opportunity for further meeting. Planning for May 2022</p>	
	<p><b>EQ Thank you Series &amp; Volunteer Recognition Program –</b> Update to be provided at April Board Meeting.</p>	
	<p><b>Japanese Encephalitis</b> Verbal update to be provided at EQ Board Meeting. EQ CEO is appointed Industry Representative with Animal Health Australia in the event the Australian Government – Emergency Animal Disease Response Agreement (EA is a signatory) is activated.</p> <p><b>Equestrian Australia</b> Equestrian Australia is seeking candidates from the State Branches for:</p> <ul style="list-style-type: none"> <li>- EA Fees and Levies Committee</li> <li>- EA Nominations Committee</li> </ul> <p>For discussion and update at the EQ April Board meeting</p> <p><b>Next Gen</b> It is proposed that the EQ Board meet with the EQ Next Gen Advisory Group to discuss the plan and activities to date and for 2022. It is proposed that the EQ Board consider inviting the EQ Next Gen to join the beginning of the May 2022 EQ Board Meeting.</p>	

**SUMMARY Minutes of Equestrian Queensland Board meeting**  
**Tuesday 19 April 2022 (6.45pm – 9.50pm)**  
**Held at Sports House, 150 Caxton St, Milton and ZOOM**

Agenda Item	Decision/Outcome/Discussion	Action/Time Frame
	<p><b>MOTION 5</b> (EQ190405)            “That the CEO report and March Financials be accepted”.</p> <p>Board in Agreement</p>	
<p><b>7.5 EQ 2022 – 2025 Strategy &amp; Implementation</b></p>	<p>Strategic Plan and Implementation Project Plan. Pending feedback for adoption in the remaining part of the year.</p>	
<p><b>8.0 Other Items for Ratification &amp; Noting</b></p>		
<p><b>8.1 EQ Awards Update</b></p>	<p>Verbal update provide of roll out of video content.</p>	
<p><b>8.2 EQ Board &amp; Sport Committee, Update &amp; Appointments</b></p>	<p><b>Dressage Queensland</b>            Chair – Anita            Vice Chair – Ashley Pryde            Secretary – Jenny Rykoff            Treasurer – Racheal Spring            Member – Nicole Maggofin            Member – Kristy Battista            Member – Anne McDiarnid            Co-optee – Sally Devlin            Co-optee – Kerry-Lee Ryder</p> <p><b>Eventing Queensland</b>            Chair – Brett Cantle            Vice Chair – Lesley Brodbeck            Secretary – Lisa Gall            Treasurer – Anthony Owen (co-optee)            Member – Michael Dalmau            Member – Andrew Cooper            Member – Karen Morgan            Member – Tracey Sexton            Co-optee – Sarah Neale</p> <p><b>Jumping Queensland</b>            Chair – Terri Langdon            Vice Chair – Trevor Hyatt            Secretary - Vacant            Treasurer – Christine Bradfield (moved in casual vacancy)            Member – Nigel Dinmore (moved in casual vacancy)            Member – Maddie Graham            Co-optee – Bronwyn Hew            Co-optee – Warren Jensen  <b>NOTE: Maddie Graham was accidentally left off April 2022 Briefing paper. No further ratification required.</b></p> <p><b>Vaulting Queensland</b>            Chair – Lisbeth Betts            Vice Chair – Renee Holzinger            Secretary – Erin Kerr            Treasurer – Tesse Ferguson            Co-optee – Karen Foran            Co-optee – Lily Tamai</p>	<p>(</p>

Agenda Item	Decision/Outcome/Discussion	Action/Time Frame
	<p><b>MOTION 6</b> (EQ190406)            “That the EQ Board accepts the Sport Committee position appointments and co-optee appointments”.</p>	
<p><b>8.3 Sport Development Funding – Rider Development and Competition &amp; Development Funding</b></p>	<p><b>Sport Development Funding – Rider Development</b>            Report provided for information on current Round 1 allocation to Sport Committees and Affiliated Clubs as it related to  <b>Sport Development Funding – Competition &amp; Development</b>            Report and recommendations provided on the applications received for the SDF – Competition &amp; Development Funding.</p> <p><b>MOTION 7</b> (EQ190407)            “That the EQ Board ratifies the recommendations provided on applications received for the Sport Development Funding - Competition and Development Fund”.</p>	
<p><b>8.4 Standing Business Item Culture – Japanese Encephalitis Update and Medical Services St Johns</b></p>	<p>Verbal update regarding Japanese Encephalitis following government and industry meetings on Tuesday 19 April 2022.</p> <p>Overview and update regarding NSW Cattle Tick Entry Requirements (see supporting papers).</p> <p>Overview and update regarding partnership with St Johns Ambulance and EQ (supporting paper) – no agreement has yet been formalised but proposed entering a Deed of Arrangement as a pilot. Event organisers will be able to opt-in and is not exclusive.</p>	
<p><b>8.5 Standing Business Item – Member Survey Results</b></p>	<p>Feedback provide that was collated from the 2021 EQ members survey. Welcome feedback and questions. There were no surprises and again Dressage is a highly engaged with 55% aligned to membership structure. EQ to work on action plan based on the data provided.</p>	
<p><b>8.5 High Performance &amp; Youth Development Camp</b></p>	<p>Verbal update provided on the EQ High Performance &amp; Youth Development camp. To provide detailed report after debrief meeting held with key stakeholders and feedback has been collated provided by participants.</p>	
<p><b>8.6 Standing Business Item State-wide Facilities Plan / Racing</b></p>	<p>Nil to report</p>	
<p><b>8.8 EQ &amp; PCQ Joint Meeting – Next Steps</b></p>	<p>Arrange meeting for May 2022.</p>	

**SUMMARY Minutes of Equestrian Queensland Board meeting  
Tuesday 19 April 2022 (6.45pm – 9.50pm)  
Held at Sports House, 150 Caxton St, Milton and ZOOM**

Agenda Item	Decision/Outcome/Discussion	Action/Time Frame
8.8 Yellow Cards, Official Warnings, reported Concussions & Rider Falls	Reports tabled.	
8.9 Membership & Horse Registrations	<p>New members and new life and base horse registration reports tabled.</p> <p><b>MOTION 8 (EQ19048)</b> “New memberships and horse registrations for the month of March 2022 be accepted”.</p> <p>Board in agreement.</p>	
8.10 Correspondence	<p>Correspondence sent to Eventing Queensland from the CEO as it related to the IQ State Championships recommendations. Committee. Sport Committees have agreed to work together and there is agreeance in that space. Resolution of has been received from all parties.</p> <p>Department Sport &amp; Recreation Deed of Variation received for further 100k in end of 2022. 2023 under review.</p> <p>Approval/ Endorsement of Driving Tests developed by Drving Queensland for Driving Australia.</p>	
8.11 Member & Other complaints	EA Horse injury form to be implemented.	
9.0 Other Business & Next Meeting		
9.1 Board Calendar	Sport Committee Forum 17 May after Board Meeting	
9.2 Other Business	Article to be draft and published on Badminton.	
	<p>The meeting closed at 9.20pm.</p> <p>Sport Committee Forum 17 May after Board Meeting @ 7.30pm</p> <p><b>The next scheduled Board meeting is to be held on Tuesday 17 May, 2022 @ 6.30pm</b></p>	