

**SUMMARY Minutes of Equestrian Queensland Board meeting held
Tuesday 15 March 2022 (6.30pm – 9.50pm)
Held at Sports House, 150 Caxton St, Milton and ZOOM**

Agenda Item	Decision/Outcome/Discussion	Action/Time Frame
1.0 In Camera Session	In-camera session held	
2.0 Meeting opened	<p>Meeting opened at 6.30pm.</p> <p>Directors in Attendance via ZOOM: C Keable, N Ballard, and D Holland, J Huppert, G Lung, J Harm and N Lockhart</p> <p>In attendance: B Toft and S Duffy</p>	
3.0 Declarations of Conflict of Interest	Conflict of Interest register – NB declared he was attending the EA/EQ – Technical Delegate and Course Designer course at Fig Tree Pocket Equestrian Club on 9 & 10 April 2022.	
4.0 Minutes of Previous Meeting including flying minutes	<p>MOTION 1 (EQ150301) “That the minutes and summaries held on 15 February, 2022 of the Board Meeting be approved.”</p> <p>Board in agreement that the minutes be approved.</p>	Publish all approved summaries of the minutes to the EQ website and include in the next e-news.
5.0 Sub/Sport Committee Reports/Minutes	<p>MOTION 2 (EQ150302) “That the minutes of sport committees received be accepted”.</p> <p>Board in agreement.</p> <p>MOTION 3 (EQ150302) “That the flying minute circulated as to the ratification of the 2022 Jumping Queensland Junior & Young Rider Squad on 2 March 2022 be accepted”.</p> <p>All in agreement</p> <p>Motion for consideration post AGM to invite N O’Farrell to continue in the minute reviewing role.</p> <p>Board in agreement.</p>	
6.0 Matters arising from the Sub/Sport Committee Minutes/Other	<p>Outstanding</p> <ul style="list-style-type: none"> • PCQ joint meeting invitation to be extended to after EQ AGM on 30 March. • Integrity Framework and what support any would be provided to officials who are engaged by the States if subject to a compliant. 	BT to arrange
7.0 Strategic Objectives & Executive Reports		
7.1 EQ Chair Update	CK gave a verbal overview of the month as it related to EA and the reform.	

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<p>7.2 2021 Financials and Audit</p>	<p>\$111k consolidated surplus. As suggested by Moore made provision debtors. Ensure that invoices are paid in advance of events. The Management letter provide three items for consideration by the EQ Board</p> <p>MOTION 4 (EQ150304) “That the 2021 Equestrian Queensland audited financials as provided by Moore be accepted”.</p>	
<p>7.3 CEO Report & Monthly Financials</p>	<p>Policy, Risk and Reform Integrity: Currently still in process of developing process flow chart to support clubs and event organisers to respond to complaints either through discipline rules (on field of play) or through the Sport Integrity Australia – Independent Complaints Process. A draft of work completed to date was provided.</p> <p>Child Protection: Currently developing process regarding deployment of Child Safeguarding officers for EQ events in alignment with national integrity framework. Seeking advice as to an accreditation and training register for appointed officers. EQ CEO sending letters to all IQ event organisers about child protection, blue card and accreditation processes</p> <p>Safety and Medical Provision In early 2022, EQ will piloting a risk and medical services provision framework with selected/targeted events to identify issues that clubs and event organisers experience with sourcing and funding external medical care and services for events and activities. Currently identifying events to pilot. Process has commenced as a light touch with Interschool Queensland events.</p>	
	<p>Officials and Coaching Advisory Group Continuing engagement about potential advisory group with sport committees.</p> <p>EQ Intensive Coaching Clinic being held at Burpengary on 21/22 June 2022</p>	
	<p>State-wide Facilities Project Project on track. Standing item EQ Board meeting</p> <p>A review and update or the EQ State-wide Facilities Strategy 2019-2028 is underway. Plan is to publish an update in March/April.</p> <p>Toowoomba Showgrounds – planning underway. EQ to lead engagement with all horse sports.</p>	

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	<p>Equine Centre of Excellence event to be held at Toowoomba Show. Event Dinner to be held 26 March 2022 to launch concept and preliminary funding for the Centre of Excellence.</p> <p>EQ currently facilitating improvement works to Dressage Park. Was to be for the QLD World Show (formerly Gatton WC). See separate item below</p>	
	<p>Townsville – EQ to lead equestrian network planning (desktop) exercise - Stage 1. Council to fund remaining stages. Opportunity to engage all horse sports. Stage one to be finalised in early March 2022</p> <p>QSEC – process underway to improve service and preparation of venue and surface. Works underway to outdoor ovals works pending to indoor were to be confirmed in Feb 2022. Delayed now to April 2022</p> <p>Gold Coast – Consultant work being led by GCCC. Recommendation going to Council.</p> <p>Far North QLD, Gold Coast and Redlands to progress in 2022.</p>	
QLD World Cup	<p>Jumping Queensland committee has resolved to partner with Larapinta Showjumping to deliver the QLD World Cup Show in June 2022. Essentially this will see the event move from Toowoomba Showgrounds to Larapinta in 2022. A licence agreement has been prepared by EQ to facilitate this process. EQ will be providing administrative support for the World Cup Event and a similar offer has been provided to the Caboolture World Cup Event Organisers. A more detailed briefing will be provided at the March Board Meeting.</p>	
	<p>Flood Support and recovery See separate item. Continuing to engage with affiliates and clubs to provide advice and direction as to next steps</p>	
	<p>Membership Statistics and EQ Pathways Campaign See break down below. Tracking well. For awareness – all QLD show societies are affiliated in 2022 as part of bulk affiliation which has partially inflated numbers.</p>	
	<p>Sport Committee Inductions and Funding Distributions All sport committee have now completed their 2022 induction. 2022 funding education continuing. Following the EQ AGM, a second and combined induction will be completed for all new sport committee members</p>	

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	<p>2032 Meeting was to be held in late February with BCC re Victoria Park. Meeting now scheduled for April 2022.</p> <p>EQ to create draft terms of reference for facilities legacy working group. .</p> <p>Pony Club Queensland & IQ Jumping Event Joint meeting deferred. Seeking opportunity for April meeting post AGM.</p>	
	<p>EQ Thank you Series & Volunteer Recognition Program – Update to be provide. Few nominations being received.</p> <p>Japanese Encephalitis See EQ News Article and item 8.5 https://www.qld.equestrian.org.au/news/japanese-encephalitis-je-precaution-horses</p> <p>EQ CEO is appointed Industry Representative with Animal Health Australia in the event the Australian Government – Emergency Animal Disease Response Agreement (EA is a signatory) is activated. Horse contracted cases in NSW. Only 2 sites.</p> <p>MOTION 5 (EQ150305) “That the CEO report and February Financials be accepted”.</p> <p>Board in Agreement</p>	
<p>7.4 Flood Recovery & Affiliate Support</p>	<p>Documentation provided on funding and grant support. Continue communicating to members as to what funding is available.</p>	
<p>7.5 EQ 2022 – 2025 Strategy & Implementation Plan</p>	<p>Strategic Plan and Implementation Project Plan. Base line with additional work still to be completed with Board members take lead roles on projects based on conversation with Board in November 2021. EQ to pilot PowerBI at no cost. Using this platform will allow EQ to snapshot tiles which would be provided each month.</p>	<p>Input by email to be provided to BT</p>
<p>7.6 EQ Investment Policy/Framework</p>	<p>Discussion about appetite potentially framing a paper that would see EQ’s investment improving QSEC. Important that we have a seat at the table as to decisions around the surface as dressage and jumping were extensive users. Seek clarity as to exclusive/non-exclusive licence. EQ needs to be carefully conscious as to strategic alignment.</p>	<p>BT to explore concept of the lease – appetite of investment in property</p>

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7.7 COVID 1-Update & Implications	Still a significant pain issue for Agricultural Shows.	
8.0 Other Items for Ratification & Noting		
8.1 EQ Awards Update	Overview of current situation provided with timelines with award recipients and highlights video to be used at EQ AGM.	
8.2 EQ Board & Sport Committee, call for Nominations/AGM and Notice of Motion	<p>Honorary Life candidates were very appreciative of the offer and recognition provided by the board.</p> <p>Approved audited financials would be published on Wednesday 16 March. Voting for IQ and SHQ is to close on Monday 21 March. Full annual report to be published in its entirety ahead of the EQ AGM on Wednesday 30 March with the printed material available for those in person.</p> <p>EQ appointed two scrutineers as provided under section 42.6 of the EQ constitution. MyEA was utilised as the voting platform.</p> <p>MOTION 6 (EQ160206) “That the EQ Board accepts the appointment of scrutineers”.</p>	
8.3 Standing Business Items – Members Safety & Horse Welfare, Culture	<p>Japanese Encephalitis Awareness is the critical piece to be conscious of at this time.</p>	
8.4 Standing Business Item Culture	Show Horse Queensland team representing Queensland at National Championships. All team members and entourage upheld the EQ values. MW to be nominated as volunteer of the month.	
8.5 High Performance – Dressage & Jumping Queensland Discipline Criteria	<p>2023 Dressage Queensland Squad criteria provided to the board. Reviewed by Dressage Queensland and the Dressage Queensland selectors. Provided overview of changes, which includes the removal of star events.</p> <p>MOTION 7 (EQ150307) “That the Dressage Queensland Squad criteria for 2023 be accepted”.</p> <p>Board in Agreement</p> <p>2023 Jumping Queensland Squad criteria provided to the board. Reviewed by Jumping Queensland and the Dressage Queensland selectors.</p>	Maternity leave clause to be review for dressage and jumping.

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	<p>MOTION 8 (EQ150308) “That the Jumping Queensland recommendation to appointment combinations that have met both 2022 performance criteria and 2023 criteria be accepted”.</p> <p>Board in Agreement</p>	
Legacy games committee	Closing on 21 March 2021. Board discussed suggested candidates.	
8.6 Standing Business Item State-wide Facilities Plan / Racing	Nil to report	
8.7 EQ & PCQ Joint Meeting – Next Steps	Nil to report.	
8.8 Yellow Cards, Official Warnings, reported Concussions & Rider Falls	Reports tabled.	
8.9 Membership & Horse Registrations	<p>New members and new life and base horse registration reports tabled.</p> <p>MOTION 9 (EQ15039) “New memberships and horse registrations for the month of February 2022 be accepted”.</p> <p>Board in agreement.</p>	
8.10 Correspondence	Noted	
8.11 Member & Other complaints	Nothing new to note.	
9.0 Other Business & Next Meeting		
9.1 Board Calendar		
9.2 Other Business	<p>Considerations Alana Allard and Peta Fielding as invited guest to next Board meeting (post AGM).</p> <p>Emily Ballard would like to pitch a “mentorship initiative” at the next board meeting. Invite to be sent to Emily Ballard.</p> <p>NextGen – Meeting to be scheduled between EQ Board and EQ Next Gen for May 2022.</p>	BT to complete skills matrix
	<p>The meeting closed at 9.50pm. he next scheduled Board meeting is to be held on Tuesday 19 April, 2022.</p>	