

**Minutes of Equestrian Queensland Board meeting held
SUMMARY Tuesday 25 January 2022 (6.30pm – 9.30pm)
Held at Sports House, 150 Caxton St, Milton and ZOOM**

Agenda Item	Decision/Outcome/Discussion	Action/Time Frame
1.0 In Camera Session	No in-camera session was held	
2.0 Meeting opened	<p>Meeting opened at 6.30pm.</p> <p>Directors in Attendance via ZOOM: C Keable, N Ballard, and D Holland, J Huppert, G Lung, J Harm and N Lockhart</p> <p>In attendance: B Toft and S Duffy</p>	
3.0 Declarations of Conflict of Interest	Conflict of Interest register reviewed and no adjustments were made.	
4.0 Minutes of Previous Meeting including flying minutes	<p>Action Items Outstanding: Implementation plan to be shared prior to the February Board meeting.</p> <p>EA Risk Management documentation to be shared with national discipline committees and the States likely to be early next month. Commitment to share this with Pony Club Queensland.</p> <p>MOTION 1 (EQ250101) “That the minutes and summaries held on 16 November, 2021 of the Board Meeting be approved.”</p> <p>Board in agreement that the minutes be approved.</p>	Publish all approved summaries of the minutes to the EQ website and include in the next e-news.
5.0 Sub/Sport Committee Reports/Minutes	<p>MOTION 2 (EQ250102) “That the minutes of sport committees received be accepted”.</p> <p>Board in agreement.</p>	
6.0 Matters arising from the Sub/Sport Committee Minutes/Other	Outstanding - Clarification around Eventing Queensland lower level rules as it relates to membership requirements as opposed which is not in alignment with State Branches.	SD to follow up with EVQ
7.0 Strategic Objectives & Executive Reports		
7.1 EQ Chair Update	<p>EQ Chair provided overview steering group and Terms of Reference.</p> <p>Consensus by the EQ Board that whilst there will continue to be some particular issues, EQ needs to remain engaged, enter into discussions and move forward from the current position and have a collaborative approach.</p> <p>EQ Board to continue to ask questions as to the two (2) vacant positions on the EA Board.</p>	EQ Chair to communicate position to EA.

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<p>7.2 EA AGM Update</p>	<p>Provided : Link to the EA Annual report provided EA Board candidate questions and EA Skills Matrix. EA Strategy Forum Wrap/Summary EA National Strategy & Reform Process & Steering Group – Terms of Reference Email from EA CEO</p> <p>EA received 1000 responses to their survey. Data has not been shared with the States, but have been advised that the data collected was felt to be extremely useful.</p>	
<p>7.3 2021 Financials and 2022 Budget</p>	<p>Draft Financial – Profit & Loss Statements for EQ and Sport Committees were provided along with proposed accrual schedule for 2021-2022.</p> <p>All disciplines showing profit with the exception of the Show Horse Queensland. Small accruals for Dressage and Eventing. EQ to ensure that there is better communication to the members regarding investment in areas. Jumping Queensland has a large surplus but significant investment in judges and course builders in 2021. Vaulting Queensland most at risk and EQ needs to work with the committee further in 2022.</p> <p>Take opportunity at EQ AGM’s to recognise the outstanding performance of Sport Committees and ensure some time is spent on highlighting the successes of other achievements within each of the sport committees.</p> <p>Agenda for February partially planning the AGM. Reattached the budget, for any further input prior to uploading into finance package. Small net surplus based on the assumptions. Early bird fees were extended to 31 January. Paypal 4 instalment plan appears to be well received.</p> <p>MOTION 2 (EQ250103) “That the draft EQ and Sport Committee financials and accrual scheduled tabled for Equestrian Queensland, Eventing Queensland Dressage Queensland be accepted”.</p>	
<p>7.4 CEO Report & Monthly Financials</p>	<p>Policy, Risk and Reform</p> <p>National Integrity Framework officially implemented 17 December 2021. EQ has referred its first matter to Sport Integrity Australia and have since scripted advice on how members are to submit their complaint. Need to continually educate members and affiliates in this space. Under this process EQ will not be aware of any complains until Sport Integrity Australia comes to us to seek advice.</p> <p>EA Draft Risk Framework under first review. Anticipated that State and NDC’s will see first draft late January/early February 2022.</p>	

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	EQ currently developing additional medical safety guidelines/factsheets to support event organisers particularly IQ (attached).	
	<p>Officials and Coaching Advisory Group Continuing engagement about potential advisory group with sport committees. Attend next DQOSC meeting on 8 February.</p>	
	<p>State-wide Facilities Project</p> <p>Toowoomba Showgrounds – Business case being led by council. Strategic planning underway. Improvement works underway to dressage park. Master planning underway. EQ to lead engagement with all horse sports.</p> <p>Townsville – EQ to lead equestrian network planning (desktop) exercise - Stage 1. Council to fund remaining stages. Opportunity to engage all horse sports.</p> <p>QSEC – process underway to improve service and preparation of venue and surface. Works underway to outdoor ovals works pending to indoor to be confirmed in Feb 2022.</p> <p>Gold Coast – consultant work being led by GCCC. Recommendation going to Council in early 2022.</p> <p>Far North Qld, Gold Coast and Redlands to progress in 2022.</p>	
	<p>COVID-19 See separate item.</p> <p>Membership Statistics and EQ Pathways Campaign See break down below. Tracking well.</p>	
	<p>Club Development and Forum Next club forum in February 2022.</p> <p>Governance Workshops</p>	
	<p>Opportunities & Advocacy. Events Magic Millions Affiliation. Work with event organiser for 2023. Announcement recently of 1 million investment in 2023. Learnings for EQ and the Event. Work with them to implement a debrief. Further work with Queensland Polo in 2022 in particular insurance review.</p>	

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	<p>2032 See separate article re: 2032 and Victoria park in correspondence. Meeting being held in mid February.</p> <p>Pony Club Queensland/IQ invitational event a success. Commitment from both parties to continue for 2022 and beyond. Need to set up next meeting with PCQ.</p> <p>EQ Thank you Series & Volunteer Recognition Program – updated provided at Board meeting.</p> <p>Honorary Life Membership – See separate AGM paper.</p> <p>MOTION 4 (EQ250104) “That the CEO report be accepted”.</p> <p>Board in Agreement</p>	
7.5 EQ 2022 – 2025 Strategy & Implementation Plan	Deferred to February meeting.	Implementation plan to be provided in February 2022.
7.6 COVID-19 Update & Implications	Standing item. Copy of advice provided to members mid January. Original advice from Government for showgrounds was that only people who were fully vaccinated would be permitted to access showgrounds. That advice has now been rescinded with a better understanding of how those venues are utilised outside the annual show. Sport events at showgrounds continue to be accessible by vaccinated and unvaccinated people.	
8.0 Other Items for Ratification & Noting		
8.1 EQ Awards (COVID-19 implications)	Overview of current situation provided.	BT and SD to provide project plan.
8.2 EQ Board & Sport Committee, call for Nominations/AGM and Notice of Motion	<p>Notice of Motion and call for EQ Board and Sport committees. Minimum requirement to seek election to the EQ Board or Sport Committee is a supporter membership.</p> <p>Summary of the timeline provided. Notice of AGM and call for EQ Board and Sport Committee nominations by Friday 28 January closing on 10 February, with the AGM to be held on 30 March. EQ to publish the full EQ Annual Report a week prior to the AGM to allow in advance for any questions.</p>	

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8.3 Standing Business Items – Members Safety & Horse Welfare, Culture	Nil to report rider representative report for Tamborine event in October.	
8.4 Standing Business Item Culture	Nil to report.	
8.5 High Performance	<p>JH provided over of Youth & High Performance Camp scheduled for delivery 5-7 April.</p> <p>Eventing Queensland committee to revise 2023 criteria and provide criteria by flying minute.</p>	
8.6 Standing Business Item State-wide Facilities Plan / Racing	Correspondence tabled by Lockyer Valley Equine Precinct. Seek audience with Federal Member.	
8.7 Sport Committee Updates	<p>Show Horse ratification of appointment of Rebecca Fedrick.</p> <p>Jumping Queensland ratification of appointment of Nigel Dunmore and Christine Bradfield with Christine being appointed as Jumping Queensland Treasurer.</p> <p>MOTION 7 (EQ250107) “That the nominees be appointed onto the Show Horse and Jumping Queensland Committee”.</p> <p>Board in Agreement</p> <p>Eventing Queensland Elite, Futures and Junior squad appointments were provided.</p> <p>Jumping Queensland Junior and Young Rider Squad appointments with an overview of the current process, criteria and intent moving forward. JQ to ensure that there are tangibles to demonstrate their commitment to the criteria i.e. review.</p> <p>MOTION 5 (EQ250105) “That the Eventing Queensland Elite Futures and Junior Squads and the Jumping Queensland Squad be appointed”.</p>	

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8.8 EQ & PCQ Joint Meeting	Invite PCQ to next meeting otherwise after AGM important that keep the momentum.	BY
8.89 Yellow Cards, Official Warnings, reported Concussions & Rider Falls	Reports tabled.	
8.10 Membership & Horse Registrations	New members and new life and base horse registration reports tabled. MOTION 6 (EQ251006) “New memberships and horse registrations for December 2021 be accepted”. Board in agreement.	
8.10 Correspondence		
8.11 Member & Other complaints	Report provided.	
9.0 Other Business & Next Meeting		
9.1 Board Calendar	To be provided prior to next meeting.	
9.2 Other Business	Racing Queensland OTT initiative. Current EQ Delegate is Cathi Collier (CC). CEO to replace current delegate on the Racing Queensland OTT Board. MOTION 7 (EQ251007) “Equestrian Queensland endorses the CEO to take a position on the Racing Queensland OTT Board”. Board in agreement.	
	The meeting closed at 9.25pm. The next scheduled Board meeting is to be held on Tuesday 15 February, 2022.	