

**Summary**  
**Minutes of Equestrian Queensland Board meeting held**  
**Wednesday 20 March, 2019 (7.30pm – 9.05pm)**  
**At Sports House, Castlemaine Street, MILTON**

Agenda Item	Decision/Outcome/Discussion
<b>1.0 In Camera Session</b>	The meeting was opened at 7.30pm after an in-camera session.
<b>2.0 Director Induction and Confidentiality Agreements</b>	New directors completed Board Induction and signed Confidential Agreements.
<b>3.0 Meeting open</b>	Directors in Attendance : D Finch, S Austin, N Ballard, C Gregory, J Huppert, C Keable, N O'Farrell Guests : B Toft, S Duffy and C Collier Apologies: C Gregory
<b>4.0 Conflict of Interest</b>	No new or additional conflicts noted.
<b>5.0 Election of Office Bearers</b>	David Finch nominated as Chair of Equestrian Queensland for 2019. Elected unopposed. Corey Keable nominated as Vice-Chair of Equestrian Queensland for 2019. Elected unopposed. Sue Austin nominated as Treasurer of Equestrian Queensland for 2019. Elected unopposed.
<b>6.0 Minutes of Previous Meeting including flying minute</b>	<b>MOTION 1 (EQ20031)</b> "That the minutes and summary of the Board Meetings held on 19 February, 2019. MOVED: J Huppert SEC N O'Farrell CARRIED
<b>6.0 Sub/Sport Committee Reports/Minutes</b>	<b>MOTION 2 (EQ200302)</b> "That the minutes of sport committees received be accepted". MOVED: N O'Farrell SEC J Huppert CARRIED
<b>7.0 Matters arising from the Sub/Sport Committee Minutes</b>	No matters arising.
<b>8.0 Strategic Objectives &amp; Executive Reports</b>	
<b>8.1 Executive Report &amp; Monthly Financials</b>	<b>MOTION 3 (EQ20033)</b> "That the February management & financial reports including commentary be accepted". MOVED: S Austin SEC C Keable CARRIED
<b>8.2 Risk Register Standing Item-</b>	Discussion regarding the current risk register with some minor changes to occur, in particular including decrease of funding and/or current sponsorship agreements.
<b>9.0 Other Items for Ratification &amp; Noting</b>	
<b>9.1 Membership &amp; Horse Registrations</b>	<b>MOTION 4 (EQ200304)</b> "Horse registrations and memberships be accepted for February, 2019". MOVED: S Austin SEC: N O'Farrell CARRIED
<b>Agenda Item</b>	<b>Decision/Outcome/Discussion</b>
<b>9.2 Correspondence for noting</b>	Correspondence from I Bakels-Noreen acknowledging how valuable staff member Sasha Ulasowski is and her support of the CAG.

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<b>9.3 Yellow Cards &amp; Official Warnings</b>	Report received from EA. Noted that yellow card system is currently under review. P Fitzgerald noted – to be added to the watch list.
<b>9.4 Member &amp; Other Complaints/Tribunal Outcomes</b>	M Short Tribunal outcome from 13 March noted. M Short was issued with a 6 month suspension and \$500 fine. No appeal received.
<b>9.5 Audit Clearance Report – Moore Stephens</b>	No action required. Noted that the eventing safety levy moved to the balance sheet so that EVQ could distributed funds collected in 2018 to initiatives in 2019.
<b>9.6 Statewide Facilities plan</b>	Provided overview to the new board members around the outcomes of the funding provided.
<b>9.7 Funding Applications – ICDF and Regional Safety &amp; Equipment Subsidy</b>	<p>Overview on ICDF. Levies collected during the membership year to then be distributed to event organisers on application. \$2500 would be kept in reserves in the event that Toowoomba Jump Club put in an application.</p> <p style="text-align: center;"><b>MOTION 5 (EQ200305)</b></p> <p>“That the recommendations provided on ICDF funding received be accepted”.</p> <p>MOVED: D Finch SEC J Huppert CARRIED</p> <p>Program 6 – Regional Equipment and Safety Levies – one application received from Capricorn Equestrian Group. Total project spend is \$12-\$15k.</p> <p style="text-align: center;"><b>MOTION 6 (EQ200306)</b></p> <p>“That the recommendations provided on Program 6 funding received be accepted”.</p> <p>MOVED: S Austin SEC N Ballard CARRIED</p>
<b>9.8 Office Relocation</b>	<p>Investment in EQ over next 10 years. Functional, usable space to allow for better collaboration amongst the team. Some reductions in rent and meeting hire.</p> <p style="text-align: center;"><b>MOTION 7 (EQ200307)</b></p> <p>“That the recommendations budget on EQ office relocation of \$25,000 be accepted”.</p> <p>MOVED: S Austin SEC C Keable CARRIED</p>
<b>Agenda Item</b>	<b>Decision/Outcome/Discussion</b>
<b>9.9 Aerovator Use</b>	The aero-vator purchased by EQ in mid 2018 has been used continuously since January. Will be going to FCHT to improve grounds in preparation for their May event. GW currently having issues with clubs committing to pick and drop of times.
<b>10.0 Other Business &amp; Next Meeting</b>	
<b>10.1 Board Calendar</b>	2019 Board calendar tabled.
	Advise sport committees of fraudulent emails being circulated.
	<p>The meeting closed at 9.05pm.</p> <p><b>The next scheduled Board meeting is to be held on Tuesday 16 April 2019 at Sports House Milton.</b></p>