

**SUMMARY Minutes of Equestrian Queensland Board meeting held
Tuesday 15 October 2019 (6.30pm – 9.45pm)
At Sports House, Castlemaine Street, MILTON**

Agenda Item	Decision/Outcome/Discussion	Action/Time Frame
1.0 In Camera Session	No in-camera session. Meeting opened at 6.30pm	
2.0 Meeting opened	Directors in Attendance: D Finch, J Huppert, C Keable, N O'Farrell, S Austin, N Ballard Apologies: Nil Guests: B Toft, S Duffy	
3.0 Declarations of Conflict of Interest	No new or additional conflicts noted.	
4.0 Minutes of Previous Meeting including flying minute	MOTION 1 (EQ151001) "That the minutes held on 17 September 2019, and any flying minutes circulated and summaries of the Board Meeting be approved." Board in agreement that the minutes be approved.	Publish all approved summaries of the minutes to the EQ website and include in the next e-news
5.0 Sub/Sport Committee Reports/Minutes	MOTION 2 (EQ151002) "That the minutes of sport committees received be accepted". Board in agreement that the sport committee minutes be approved.	
6.0 Matters arising from the Sub/Sport Committee Minutes	No matters arising.	
7.0 Strategic Objectives & Executive Reports		
7.1 CEO Report & Monthly Financials	CEO progress report circulated <ul style="list-style-type: none"> • Risk register review – currently working on a Risk Management Policy which defines risks and issues separately and the controls and reporting for both are managed differently. • Policy Review – see 7.2 • Officials and Coaching Committee/Advisory Groups - Additional paper to be prepared regarding option to establish a sub-committee of the EQ Board • Statewide Facility Plan – see 7.3 • EA Coronial Inquest and finding - Action: EA and State Branches to review with EA to schedule workshop consultation sessions to discuss findings and formulate responses to findings. • 2019 Quarterly milestones – report to follow separately • Draft 2020 budget currently being prepared for review at end of October and approval at November Board meeting. 	

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	<ul style="list-style-type: none"> • Membership statistics – continued growth across participation and recreational categories. Internal KPI set for 4000. • Interschool National 2020 - EOI completed for 2020 Interschool Nationals in September. Roles of Event Director and Assistant Event Director have been appointed. Action for CEO to document roles and create delegation for position and authorities for decision making and financial commitments. Marcus Oldham have indicated in principle agreement to commit to naming right sponsor for 2020 • DQOSC – Judges Forum - EQ CEO attending the DQ Official Sub- Committee – Officials forum on 30 November 2019 and presenting sessions on Code of Conduct, EA Concussion Protocol and Insurance • EQ Disciplinary Tribunal - Decision from Tribunal received on 11.10.2019 and communicated to respondent. • EQ Constitution - completing complete review of constitution. • Biosecurity – noticeable increases in conversations and debate about Biosecurity on social media and membership with Hendra Virus vaccination & Titre Testing etc • Jump Off 2 - Jump Off Series Two is hosting a qualifier event in Queensland on Sat 19 October at the Nambour Showgrounds • Show Horse QLD Fundraiser - fundraising event on Saturday October 19 • Overview on September financials provided. <p>MOTION 3 (EQ170903) “That the September management & financial reports including commentary be accepted”.</p> <p>Board in agreement that the September management and financial reports be approved.</p>	
7.2 Policy Review	Preparation and delivery of new revised policy framework to be presented to the Board. Ensure that revisions are not in conflict with EA policy.	Deliver proposed suite at November board meeting
7.3 Statewide Facilities Project	Project on track with final amendments being made to the document which includes infrastructure priorities.	

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8.0 Other Items for Ratification & Noting		
8.1 EA Strategy, AGM, Constitution and ENT	The minutes from the EA Strategy Development Meeting held on 6 September 2019 were circulated in the EQ Board Pack last month. A follow up EA strategy workshop was intended to be held on 11 October 2019 but this meeting was postponed by EA. At this stage no further meetings or dialogue has occurred regarding EA Strategy formulation and next steps. EA have not included Strategy on the agenda for the upcoming AGM on 7 November 2019. Overview was provided by S Austin and N Ballard who were EQ representatives at the EA Strategy meeting. EQ continues to support ENT in their recognition to be seen as an independent state from EQld.	That EQ prepare a formal response back to EA regarding strategy formation and feedback to date regarding process
8.2 EQ Sport Committee Forum	Proposed agenda tabled. To be forwarded to Sport Committees for review and feedback. Date to be confirmed.	
8.3 EQ Membership Attraction and Retention	Paper tabled on proposed Membership Attraction and Retention Plan 2019/2020 for the coming months.	
8.4 Biosecurity, Titre Testing, Stall Side Testing	Over recent months there has been a noticeable increase in discussions and debate occurring both through social media and direct interactions with EQ and its staff regarding biosecurity. The increase is attributed to a number of factors including recent incidents in other states and ongoing concerns about current positions and statements on biosecurity.	
8.5 EQ Judiciary Hearing Outcome	Noted update	
8.6 Yellow Cards, Official Warnings, Reported Concussions & Rider Fall Report	Last report received from EA with additional yellow cards information.	
8.7 Rider Fall report	Detailed falls report continues to be tabled to identify any trends.	
8.8 Membership and Horse Registrations	MOTION 4 (EQ151004) “Horse registrations and memberships be accepted for September, 2019”. Board in agreement.	
8.9 Correspondence	Most recent Eventing Technical Delegate reports tabled; letter from EA to all States calling for nominations; DQOSC Forum.	
8.10 Member & Other Complaints/Tribunal Outcomes	Updated register of current issues tabled for information with a concise verbal overview provided.	
9.0 Other Business & Next Meeting		

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9.1 Board Calendar	2019 Board calendar tabled. Sport Committee Forum scheduled for November , 2019.	.
9.2 Other Business	Equestrian Queensland policy review.	
	The meeting closed at 9.45pm. The next scheduled Board meeting is to be held on Tuesday 14 November 2019 at Sports House Milton.	

SUMMARY