

# INCIDENT REPORTING



We all have a **collective responsibility** to act in the best interests of member safety and welfare. Everyone from **athletes, parents and guardians, officials, coaches and volunteers** play a role in protecting the integrity of our sport.

## *If you see something, say something!*

ON THE DAY

IN THE DAYS AFTER



### Falls and Incidents

Equestrian Australia

Equestrian Australia's (EA) incident report **Form 08** is mandatory to report all falls or incidents, even if minor or no injury has occurred and must be completed **within 24hrs**.

For urgent enquiries and serious incident reporting phone:  
**0481 162 596**

EA INCIDENT REPORT FORM 08



A **Form 08** must be completed by a **Medical Service Provider (MSP)** when in attendance.

In the absence of a **MSP, coaches, officials, or an organising committee member** must report any incidents that occur at an affiliated equestrian activity.

If an incident has occurred to both a human and horse, two forms must be completed.

For all queries relating to health and safety, incident reporting or risk management, email the EA National Safety Team at [safety@equestrian.org.au](mailto:safety@equestrian.org.au)

EA POLICIES & BYLAWS



### Prohibited Conduct

Equestrian Australia

Complaints relating to prohibited conduct under the National Integrity Framework or breach of Equestrian Australia Policies must be submitted to Equestrian Australia by using the **EA Online Form**.

EA ONLINE FORM



### BULLYING

For complaints about bullying please refer to the **'Bullying in Sport' Booklet** for options on alternative pathways.

BULLYING IN SPORT BOOKLET



EA COMPLAINTS MANAGEMENT PROCESS STEP-BY-STEP GUIDE



For all queries relating to the complaint management process, email the EA Integrity Team at [integrity@equestrian.org.au](mailto:integrity@equestrian.org.au)



### Doping, Child Safeguarding and Discrimination

Sport Integrity Australia

Sport Integrity Australia (SIA) is committed to ensuring Australian sport is fair and safe for all involved.

Complaints relating to doping (athlete), child safeguarding and discrimination should be lodged with Sport Integrity Australia using the **SIA Online Form**.

SIA ONLINE FORM



Assistance is available by calling **1300 027 232** Mon-Fri 9:00am - 4:30pm (excluding national and ACT public holidays). Select **option 3** for an integrity matter or **option 5** for a doping matter.

NATIONAL INTEGRITY FRAMEWORK



ATHLETE ANTI-DOPING



### Life Threatening Situations

Emergency

Contact your local law enforcement agency or dial **'000'** if there is an immediate threat to an individual's safety.

### BIOSECURITY

To report any unusual signs or a suspected outbreak of animal disease call the Emergency Animal Disease Watch Hotline on **1800 675 888**.

You will be directed to your state or territory government.

### WHAT TO DO DURING AN OUTBREAK



### MENTAL HEALTH / SUPPORT

If you need mental health or wellbeing support, you can contact a support service provider:

Lifeline 13 11 14  
[lifeline.org.au](http://lifeline.org.au)

Beyond Blue 1300 22 4636  
[beyondblue.org.au](http://beyondblue.org.au)

Black Dog Institute (02) 9382 4530  
[blackdoginstitute.org.au](http://blackdoginstitute.org.au)

Headspace  
[headspace.org.au](http://headspace.org.au)

Wellmob Online Counselling  
[wellmob.org.au](http://wellmob.org.au)

Yarning Safe N Strong  
[vahs.org.au/yarning-safenstrong](http://vahs.org.au/yarning-safenstrong)

You may also be eligible to receive support from the Australian Institute of Sport (AIS) **Mental Health Referral Network**.